

Grants Advisory Panel AGENDA

DATE: Thursday 20 February 2014

TIME: 7.30 pm

VENUE: Committee Room 5,
Harrow Civic Centre

MEMBERSHIP (Quorum 3)

Chairman: Councillor Joyce Nickolay

Councillors:

Manji Kara
Mrs Vina Mithani
Chris Mote

Kairul Kareema Marikar
Varsha Parmar
Bill Phillips (VC)
Sasi Suresh

Mano Dharmarajah

Adviser: Sarah Kersey, Business Development Director, Voluntary Action Harrow

Reserve Members:

1. Ramji Chauhan
2. John Nickolay
3. Susan Hall
4. Lynda Seymour

1. Christine Robson
2. Bill Stephenson
3. Mitzi Green
4. Krishna Suresh

1. Asad Omar

Contact: Una Sullivan, Democratic & Electoral Services Officer
Tel: 020 8424 1785 E-mail: una.sullivan@harrow.gov.uk

AGENDA - PART I

1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Panel;
- (b) all other Members present.

3. MINUTES (Pages 1 - 6)

That the minutes of the meeting held on 25 November 2014 be taken as read and signed as a correct record.

4. PUBLIC QUESTIONS *

To receive any public questions received in accordance with Executive Procedure Rule 50 (Part 4D of the Constitution).

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

[The deadline for receipt of public questions is 3.00 pm, 17 February 2014. Questions should be sent to publicquestions@harrow.gov.uk

No person may submit more than one question].

5. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 48 (Part 4D of the Constitution).

6. DEPUTATIONS

To receive deputations (if any) under the provisions of Executive Procedure Rule 49 (Part 4D of the Constitution).

7. SMALL GRANT RECOMMENDATIONS 2014-15 (Pages 7 - 64)

Report of the Corporate Director of Community Health and Well-Being

8. RENEWAL OF SERVICE LEVEL AGREEMENTS FOR OUTCOME BASED GRANTS 2014-15 (Pages 65 - 88)

Report of the Corporate Director of Community Health and Well-Being

9. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

10. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
11.	Small Grants Applications 2014-15 – Appendices 5 and 6	Information under paragraph 1 (contains information relating to any individuals) and paragraph 3 (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
12.	Renewal of Service Level Agreements for Outcome Based Grants 2014-15 – Appendix 2	Information under paragraph 1 (contains information relating to any individuals) and paragraph 3 (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).

AGENDA - PART II

11. SMALL GRANT RECOMMENDATIONS 2014-15 - APPENDICES 5 AND 6 (Pages 89 - 698)

Report of the Corporate Director of Community Health and Well-Being

12. RENEWAL OF SERVICE LEVEL AGREEMENTS FOR OUTCOME BASED GRANTS 2014-15 - APPENDIX 2 (Pages 699 - 700)

*** DATA PROTECTION ACT NOTICE**

The Council will audio record item 4 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]

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GRANTS ADVISORY PANEL

MINUTES

25 NOVEMBER 2013

Chairman: * Councillor Joyce Nickolay

Councillors:

* Mano Dharmarajah	* Chris Mote
* Manji Kara	* Varsha Parmar
* Kairul Kareema Marikar	* Bill Phillips
* Mrs Vina Mithani	* Sasi Suresh

Adviser: * Sarah Kersey, Joint Interim Chief Executive, Harrow Association of Voluntary Service

* Denotes Member present

138. Attendance by Reserve Members

RESOLVED: To note that there were no Reserve Members in attendance.

139. Declarations of Interest

RESOLVED: To note that the following interests were declared:

Agenda Item 7 - Information Report - Mid-Year Grant Monitoring

Councillor Mano Dharmarajah declared a non-pecuniary interest in that he had involvement with Harrow Tamil Association. He would remain in the room whilst the matter was considered and voted upon.

Councillor Kairul Marikar declared a non-pecuniary interest in that she had involvement with Harrow Tamil Association. She would remain in the room whilst the matter was considered and voted upon.

Councillor Chris Mote declared a non-pecuniary interest in that his wife had involvement with Harrow Heritage Trust, and that he had friends with

involvement in Harrow Churches Association. He would remain in the room whilst the matter was considered and voted upon.

Councillor Bill Phillips declared a non-pecuniary interest in that he had involvement with Harrow Association of Disabled People. He would remain in the room whilst the matter was considered and voted upon

Councillor Sasi Suresh declared a non-pecuniary interest in that she had involvement with Harrow Tamil Association and the Tamil School in Hendon. She would remain in the room whilst the matter was considered and voted upon.

Sarah Kersey, Panel Adviser, declared a pecuniary interest in that she worked for a beneficiary organisation. If the organisation was the subject of discussion, she would leave the room and take no part in the debate or vote.

140. Minutes

RESOLVED: That the minutes of the meeting held on 11 July 2013 be taken as read and signed as a correct record.

141. Public Questions, Petitions and Deputations

RESOLVED: To note that no public questions were put, or petitions or deputations received at this meeting.

RESOLVED ITEMS

142. Exclusion of the Press and Public

RESOLVED: That in accordance with Part I of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) for the reasons set out below:

<u>Item</u>	<u>Title</u>	<u>Reason</u>
7.	Information Report – Mid-Year Grant Monitoring	Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information).
8.	Aspergers Syndrome Access to Provision Application	Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

143. Information Report - Mid-Year Grant Monitoring

The Panel received the report of the Corporate Director of Community, Health and Well-Being, which set out information on the monitoring of projects or services awarded grant funding for 2013-14 based on information received from the recipient organisations on the delivery of their services.

The Divisional Director, Community and Culture, stated that 16 Outcome Based Grants (OBGs) and 27 Small Grants had been awarded, covering 43 projects in total, and reminded Panel Members that OBGs were awarded over a period of 3 years (subject to outcomes which could affect continued funding), and Small Grants were awarded for a period of one year. The deadline for Small Grant applications for 2014-15 had just closed in November.

Monitoring information had been received from the majority of organisations; 6 were late, and one had been agreed for receipt at the end of the year as the project was scheduled for a November start.

She highlighted those organisations which had made significant progress, those who had outperformed against their target figures. At the mid-year point, the estimated number of individuals benefiting as a result of grant awards was 43,783, which was more than the total figure for the previous year.

She also outlined some problems, including the following:

- two organisations had suffered a delayed start to their projects due to difficulties with recruitment, but were on track to meet targets;
- two organisations had lost, or were about to lose, key members of staff;
- a number of organisations were experiencing difficulty recruiting, training and retaining suitable long-term volunteers;
- some organisations expected to overspend, but although no organisation had received 100% of funding, any shortfall would have to be made up from their own budgets as there was no additional funding available.

Members considered the monitoring information provided and discussed the issues arising, including:

- the support available to organisations in respect of making a successful application, and business planning;
- the creation of a consortium to tender on behalf of Community and Voluntary Services (CVS) for service contracts;
- accessing different funding streams.

The Chair highlighted a potentially misleading statement on the part of one organisation and asked for clarification.

RESOLVED: That the report be noted.

144. Information Report - Update on Third Sector Investment Plan 2012-15: Council Support to Third Sector Organisations

The Panel received an information report which provided an update on the adoption of the Third Sector Investment Plan, and subsequent changes to the way the Council supports third sector organisations.

The Divisional Director, Community and Culture, explained that the purpose of the plan was to identify a set of principles which would underpin the range and nature of support to third sector organisations and ensure the most cost effective use of resources.

The Chair commended officers for their support for Carramea in establishing a system for use and charges at the community premises, which she believed was a success and of great benefit to the local community and voluntary sector organisations. She expressed a hope that a similar result could be achieved in respect of the HAVS building, and asked that the Panel be kept informed of progress on this.

The Divisional Director informed the Panel that there would be an open day at the centre, and Members would be informed of the date in due course.

Panel members noted the decrease in the number of schools involved in the community lettings scheme as most high schools had opted for Academy status.

RESOLVED: That the report be noted.

RECOMMENDED ITEMS

145. Aspergers Syndrome Access to Provision Application

The Panel received the report of the Corporate Director, Community, Health and Wellbeing, in respect of the application to the Edward Harvist Trust Fund from the Aspergers Syndrome Access to Provision (ASAP) organisation.

A Member clarified that funding for capital items such as printers was acceptable, but funds could not be used for associated items like printer cartridges.

The Chair commented that 80 clients stood to benefit from the grant.

Resolved to RECOMMEND: (to the Portfolio Holder for Community and Culture)

That approval be granted for funding from the Edward Harvist Trust for Aspergers Syndrome Access to Provision.

Reason for Recommendation: To distribute Edward Harvist Trust funding in accordance with the criteria established for this fund.

(Note: The meeting, having commenced at 7.30 pm, closed at 8.32 pm).

(Signed) COUNCILLOR JOYCE NICKOLAY
Chairman

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REPORT FOR: GRANTS ADVISORY

Date of Meeting:	20 th February 2014
Subject:	Small Grant recommendations 2014-15
Key Decision:	Yes because the decision will: (i) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.
Responsible Officer:	Paul Najsarek, Corporate Director Community Health and Well-Being
Portfolio Holder:	Councillor Manji Kara, Portfolio Holder Community and Culture
Exempt:	No – except Appendix 5 and 6. These are exempt from publication under paragraph 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it contains information relating to any individual and information relating to the financial business affairs of any particular person.
Decision subject to Call-in:	Yes
Enclosures:	Appendix 1: Funding scenarios Appendix 2: Assessment scores for Small Grant applicants Appendix 3: Summary of grant applications Appendix 4: Analysis of applications by protected characteristics Appendix 5: Grant applications (Part 2) Appendix 6: Assessment score sheets (Part 2)

Section 1 – Summary and Recommendations

This report sets out information regarding applications that have been made for Council funding under the Small Grants programme for 2014-15.

Recommendations:

The Grants Advisory Panel (GAP) is requested to:

1. make recommendations for grant funding to Cabinet subject to:
 - (a) receipt of satisfactory references and supporting documents by the 11th April 2014;
 - (b) confirmation from applicants that the proposed project or activity can be delivered at the same or at a different level with the amount of grant awarded by 11th April 2014;
 - (c) satisfactory resolution of any queries raised by the grant assessment panels by 11th April 2014;
 - (d) completion of the appeals procedure and any changes to the amounts awarded necessitated by decisions on appeals.
2. recommend that authority is delegated to the Corporate Director Community Health and Well-Being, following consultation with the Portfolio Holder Community and Culture, to withdraw funding offers where organisations do not comply with the conditions as detailed in Recommendation 1 above.
3. recommend that authority is delegated to the Divisional Director Community and Culture, following consultation with the Portfolio Holder Community and Culture, to consider and determine appeals with the support of an Independent Voluntary Sector Adviser and vary both the percentage grant awarded and the threshold above which grant awards are made in light of decisions taken on appeals.

Reason: (For recommendation)

To award Council funding under the Small Grants programmes to Third Sector organisations to support them in delivering their services to Harrow residents.

Section 2 – Report

2.1 Introductory paragraph

- 2.1.1 In line with the principles set out in the Third Sector Investment Plan (2012-2015) the Small Grants programme aims to ensure that funding is awarded to projects and services that are aligned to the delivery of the Council's corporate priorities and core outcomes.

2.1.2 The grant funding programme offers an open, competitive application process that invites eligible Third Sector organisations to apply for funding for the financial year 2014-15. A total of 31 eligible applications have been received with a total amount requested of **£146,204**. This report sets out options for GAP to make recommendations to Cabinet on the award of grant funding within the budget available.

2.2 Options considered

2.2.1 The total amount of funding available for distribution is subject to final decisions on the Medium Term Financial Strategy (MTFS) to be agreed by Cabinet in February 2014. The total proposed discretionary grants budget is **£600,000**. This budget will fund the renewal of Service Level Agreements for Outcomes Based Grants awarded last year (see separate report) including the new infrastructure support service. This will allocate **£510,959** of the available budget and the remaining **£89,041** will be available for allocation to small grant applications.

2.2.2 The options available for the allocation of these funds are set out in **Appendix 1**. This shows the different funding scenarios available for consideration. In considering their recommendation GAP are able to take in to account the assessment scores for applicants which are set out in **Appendix 2**. All applications have been rigorously assessed by a panel of officers and these scores reflect the quality of the application and the proposals set out by the applicant. A more detailed summary of each grant application is provided in **Appendix 3**.

2.2.3 The table in Appendix 1 indicates that all eligible applications could be funded at 60% of the amount requested and this would allocate £87,722 of the available budget to 31 applicants. GAP could consider awarding 75% of the sum requested to those organisations scoring 50% and above and that would allocate a total of £87,427 of the available fund to 24 applicants. Other percentage options are outlined in the appendix.

2.2.4 GAP may also wish to consider a similar approach to that used last year when GAP agreed a principle to 'recognise excellence'. This resulted in awarding a larger percentage of the amount requested to applicants whose applications scored more highly.

If the same percentage principle were to be adopted for 2014/15, this would allocate a total amount of £70,003 as follows:

- (i) 11 applicants scoring 80% and above to receive **75%** of the grant requested (totalling £39,085);
- (ii) 12 applicants scoring 55% to 79% to receive **52%** of the grant requested (totalling £30,918).

In 2013/14, a total of £76,817 was allocated to 26 small grant applicants using these percentage differentials. GAP may wish to

consider higher percentage awards for these categories which could result in this:

- (i) 11 applicants scoring 80% and above to receive **85%** of the grant requested (totalling £44,296);
- (ii) 12 applicants scoring 55% to 79% to receive **75%** of the grant requested (totalling £44,593).

2.2.5 In considering their recommendation GAP are reminded that awarding a significantly lower level of grant than that requested may mean that some projects or services can not be delivered or will be delivered at significantly different levels.

2.2.6 **Appendix 2** also highlights any queries raised by the assessment panels and GAP is requested to recommend that these queries are satisfactorily resolved before grant awards are confirmed.

2.2.7 GAP are also reminded that any recommendations made to Cabinet are subject to the appeals process and therefore the number of awards and amount of grant awarded may change.

2.2.8 GAP is therefore requested to make their recommendations for grant funding to Cabinet subject to:

- (a) receipt of satisfactory references and supporting documents by 11th April 2014;
- (b) confirmation from applicants that the proposed project or activity can be delivered at the same or a different level with the amount of grant awarded by the 11th April 2014;
- (c) satisfactory resolution of any queries raised by the grant assessment panels by the 11th April 2014;
- (d) completion of the appeals procedure and any changes to the amounts awarded necessitated by decisions on appeals.

GAP is further requested to recommend that:

1. Authority is delegated to the Corporate Director Community Health and Well-Being in conjunction with the Portfolio Holder Community and Culture to withdraw funding offers where organisations do not comply with the conditions set out above.
2. Authority is delegated to the Divisional Director Community and Culture in conjunction with the Portfolio Holder Community and Culture to consider and determine appeals with the support of an Independent Adviser and vary both the percentage grant awarded and the threshold above which grant awards are made in light of decisions taken on appeals.

2.3 Background

2.3.1 The grant application process has been delivered in accordance with the new process agreed by Cabinet at its meeting on the 13th September 2012 which was subject to an equality impact assessment.

2.3.2 Support for grant applicants was provided during the application period. This included two grant information sessions (one provided during the day and one provided in the evening). These were attended by representatives from 22 organisations. In addition, one to one assistance with completing the application form was also provided by the Interim CVS (Council for Voluntary service). 12 organisations accessed this support.

2.3.3 Although small grant applicants were not required to apply against one of the core outcomes used in the Outcomes Based grants programme, applications were grouped against these outcomes for assessment purposes. All applications were assessed by a panel of three officers. Panels were convened around the core outcomes. All panels included a consistent Chair and one other panel member. The third panel member was selected based on their ability to bring relevant knowledge of the service area as follows;

- (1) Harrow residents are able to lead, independent and fulfilling lives (third panel member from Adults and Housing or Children's services depending on client group to be served by the proposed activity)
- (2) Harrow residents are helped to overcome poverty, worklessness and homelessness (third panel member from Economic Development services)
- (3) Diversity is celebrated and people feel they get on well together (third panel member from Community and Cultural services)
- (4) Harrow residents participate in art, sport, leisure and cultural activity (third panel member, from Sport, Leisure and Cultural services)
- (5) A strong and sustainable voluntary and Third Sector able to deliver diverse, efficient and tailored local services (third panel member from Corporate Resources)
- (6) Harrow's streets, public buildings and spaces are kept free of litter, fly-tipping and vandalism (third panel member from Environment & Enterprise)
- (7) Harrow residents and businesses enjoy local economic prosperity (third panel member from Economic Development services).

2.3.4 A request for voluntary sector observers was sent to a list of approximately 300 contacts. An invitation to observe the assessment panels was also made to members of the Voluntary Sector Forum. One panel was observed by a voluntary sector representative. The observer rated the process overall as 'excellent' in terms of fairness and in terms of ensuring the information provided by each applicant was properly

assessed. The observer also provided the following comment: 'very clear application forms and guidance for applicants'.

2.3.5 There are still some concerns regarding the quality of some of the small grant applications. Weaker applications were those where the proposal was not set out in a clear, coherent format. A good application should demonstrate a clear link between the project description, proposed outcomes and project costs. Other specific areas of weakness include demonstrating the need for the project or service; setting out clear, measurable outcomes; addressing disadvantage, equality of opportunity and fostering good relations and project costs.

2.3.6 Grant applicants that have been unsuccessful in securing funding will be able to access the Council's external funding bulletin and meetings, as well as fundraising support offered by the new infrastructure support service.

2.4 Current situation

2.4.1 Harrow Council approved the new Outcomes Based and Small Grants process in September 2012. The process offers large grants for a three year period of up to £75,000 pa (depending on the outcome applied for) and an annual small grants programme for grants of up to £5,000. Small Grants applications are invited from eligible Third Sector organisations that must be able to demonstrate that they have an annual income of up to or below £50,000 per annum.

2.4.2 34 applications were received in total. Of these 3 applications did not meet the eligibility criteria: Two were from organisations with an annual income over £50,000 and one applicant only submitted a hard copy without an electronic copy of the application form. 31 eligible applications were received this year compared to 30 received last year.

2.4.3 The following table shows the number of applications made against each core outcome:

Core Outcome	Number of applications
Harrow residents are able to lead independent and fulfilling lives	16
Harrow residents are helped to overcome poverty, worklessness and homelessness	1
Diversity is celebrated and people feel they get on together	3
Harrow residents participate in art, sport, leisure and cultural activity	8
A strong sustainable voluntary and third sector able to deliver diverse, efficient and tailored local services	1
Harrow's streets, public buildings and spaces are kept free of litter, fly tipping and vandalism	2
Harrow residents and businesses enjoy local economic prosperity	0
Total	31

2.5 Implications of the Recommendation

2.6 Legal comments

2.6.1 The Council may distribute grants in accordance with its agreed criteria. Due weight must be given in terms of equalities duties, procedural fairness and the statement of intention of the Compact with the voluntary and community sector. Should the Council distribute funds not in accordance with these principles, then it could be at risk of legal challenge.

2.6.2 Decision makers should have due regard to the public sector duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. Consideration of the duties should precede the decision. It is important that GAP has regard to the statutory grounds in the light of all available material. The statutory grounds of the public sector equality duty are found at section 149 of the Equality Act 2010 and are as follows:

A public authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*

Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;*
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;*
- (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.*

The relevant protected characteristics are:

- *Age*
- *Disability*
- *Gender reassignment*
- *Pregnancy and maternity*
- *Race*

- *Religion or belief*
- *Sex*
- *Sexual orientation*
- *Marriage and Civil Partnership*

2.7 Financial Implications

2.7.1 The total budget available for grants is subject to final decisions on the Medium Term Financial Strategy (MTFS) to be agreed by Cabinet in February 2014. The total amount to be recommended for approval is **£600,000**. From this budget GAP is requested to make recommendations to Cabinet regarding the distribution of **£89,041** to applicants under the Small Grants programmes as described in section 2.2 of this report.

2.7.2 GAP recommendations are made subject to the conditions set out in paragraph 2.2.8. If following the appeals procedure further grants are awarded or amounts to be awarded are adjusted this will be managed within the budget available.

2.8 Risk Management Implications

2.8.1 The risks associated with the provision of grant funding to Third Sector organisations are;

- Funding is not used as stated by the applicant in their grant application.
- Organisations misapply or make fraudulent use of the funding.
- Stated service outputs and outcomes are not achieved;
- Organisations in receipt of funding cease operating and the funding is put at risk.
- The activities of the grant recipient put the Council's reputation at risk.

These risks are mitigated by;

- Ensuring that the release of funding is subject to organisation's signing and agreeing to the conditions set out in the Council's standard Service Level Agreement. This Agreement sets out the Council's expectations regarding appropriate financial and management controls that an organisation should have in place to manage the funds. It places a requirement on organisations to notify the Council if there are any significant changes to the organisations operations and sets out a service specification including expected outcomes for the proposed service.
- The annual monitoring process that requires organisations to provide reports on service delivery, expenditure and equalities information twice during the funding period (at the mid-year point and at the end of the year). This process should assist the Council in identifying any issues regarding the use of Council grant funding at an early stage.

2.9 Equalities implications

- 2.9.1 An equality impact assessment on the introduction of the new grant process was conducted in September 2012 and has been updated in January 2014. This assessment does not identify any potential for an adverse impact and concludes that the likely impact on the protected characteristics is unknown due to the competitive nature of the application process. The assessment did conclude however that the introduction of a specific Small Grants programme had a potentially positive impact on some smaller voluntary groups that have historically applied for small grants as this budget was likely to be increased. The setting of an income threshold of up to £50,000 per annum would also support smaller organisations. An analysis of applicants in 2012-13 showed that 84% of those applying for a small grant were within this income threshold.
- 2.9.2 As part of the ongoing monitoring of applications applicants are asked to indicate which of the protected groups will be targeted by the proposed activity. Question 3f of the application form asks applicants to provide specific information about the intended target beneficiaries and question 4b asks applicants to explain how the project will tackle disadvantage, foster good relations and promote equality of opportunity. The assessment of applications takes in to account the responses provided to this question as well as how projects or services will ensure accessibility for the target beneficiaries.
- 2.9.3 The aim of the Small Grants programme is to support smaller organisations which tend to support a range of specific faith, race and disability groups. By supporting these organisations with small grants the Council is seeking to comply with its equality duties. **Appendix 4** provides a breakdown of applications by protected characteristics which provides an indication of the groups likely to be served by organisations applying for grant funding.

2.10 Priorities

- 2.10.1 The new grants process was approved by Cabinet in September 2012 with the aim of providing a fair and transparent process for the distribution of funds aligned to the delivery of the Council's priorities to deliver a cleaner, safer and fairer Harrow. Many of the services provided by Third Sector organisations support this objective. The table below provides an analysis of applications received according to corporate priority supported:

Corporate priority	Number of applications
Supporting and protecting people who are most in need	19
United and involved communities	10
Keeping neighbourhoods clean, green and safe	2

Section 3 - Statutory Officer Clearance

Name: Anthony Lineker....	<input type="checkbox"/>	on behalf of the* Chief Financial Officer
Date: ...29 th January 2014.....		
Name: ...Sarah Wilson.....	<input type="checkbox"/>	on behalf of the* Monitoring Officer
Date: ...29 th January 2014.....		

Section 4 - Contact Details and Background Papers

Contact: Kashmir Takhar, Service Manager Community Sector Services,
020 8420 9331

Background Papers:

Cabinet report: Voluntary Sector Commissioning: Outcome Based Grants
2013-2016, 13th September 2012

<http://www.harrow.gov.uk/www2/documents/g61071/Public%20reports%20pack%20Thursday%2013-Sep-2012%2019.30%20Cabinet.pdf?T=10>

Appendix 1: Funding scenarios

Total budget:	£600,000
OBG renewals:	£435,959
Infrastructure services:	£75,000
Budget available:	£89,041

% score range	Number of applications	% Grant allocated														
		100	95	90	85	80	75	70	65	60	55	54	53	52	51	50
95-100	1	£4,843	£4,601	£4,359	£4,117	£3,874	£3,632	£3,390	£3,148	£2,906	£2,664	£2,615	£2,567	£2,518	£2,470	£2,422
90-100	5	£24,835	£23,593	£22,352	£21,110	£19,868	£18,626	£17,385	£16,143	£14,901	£13,659	£13,411	£13,163	£12,914	£12,666	£12,418
83-100	8	£39,763	£37,775	£35,787	£33,799	£31,810	£29,822	£27,834	£25,846	£23,858	£21,870	£21,472	£21,074	£20,677	£20,279	£19,882
80-100	11	£52,113	£49,507	£46,902	£44,296	£41,690	£39,085	£36,479	£33,873	£31,268	£28,662	£28,141	£27,620	£27,099	£26,578	£26,057
75-100	12	£57,113	£54,257	£51,402	£48,546	£45,690	£42,835	£39,979	£37,123	£34,268	£31,412	£30,841	£30,270	£29,699	£29,128	£28,557
73-100	13	£62,113	£59,007	£55,902	£52,796	£49,690	£46,585	£43,479	£40,373	£37,268	£34,162	£33,541	£32,920	£32,299	£31,678	£31,057
70-100	14	£67,113	£63,757	£60,402	£57,046	£53,690	£50,335	£46,979	£43,623	£40,268	£36,912	£36,241	£35,570	£34,899	£34,228	£33,557
65-100	16	£76,973	£73,124	£69,276	£65,427	£61,578	£57,730	£53,881	£50,032	£46,184	£42,335	£41,565	£40,796	£40,026	£39,256	£38,487
63-100	18	£86,923	£82,577	£78,231	£73,885	£69,538	£65,192	£60,846	£56,500	£52,154	£47,808	£46,938	£46,069	£45,200	£44,331	£43,462
60-100	21	£101,637	£96,555	£91,473	£86,391	£81,310	£76,228	£71,146	£66,064	£60,982	£55,900	£54,884	£53,868	£52,851	£51,835	£50,819
55-100	23	£111,569	£105,991	£100,412	£94,834	£89,255	£83,677	£78,098	£72,520	£66,941	£61,363	£60,247	£59,132	£58,016	£56,900	£55,785
50-100	24	£116,569	£110,741	£104,912	£99,084	£93,255	£87,427	£81,598	£75,770	£69,941	£64,113	£62,947	£61,782	£60,616	£59,450	£58,285
45-100	27	£126,704	£120,369	£114,034	£107,698	£101,363	£95,028	£88,693	£82,358	£76,022	£69,687	£68,420	£67,153	£65,886	£64,619	£63,352
40-100	28	£131,304	£124,739	£118,174	£111,608	£105,043	£98,478	£91,913	£85,348	£78,782	£72,217	£70,904	£69,591	£68,278	£66,965	£65,652
35-100	29	£136,204	£129,394	£122,584	£115,773	£108,963	£102,153	£95,343	£88,533	£81,722	£74,912	£73,550	£72,188	£70,826	£69,464	£68,102
33-100	30	£141,204	£134,144	£127,084	£120,023	£112,963	£105,903	£98,843	£91,783	£84,722	£77,662	£76,250	£74,838	£73,426	£72,014	£70,602
30-100	31	£146,204	£138,894	£131,584	£124,273	£116,963	£109,653	£102,343	£95,033	£87,722	£80,412	£78,950	£77,488	£76,026	£74,564	£73,102

Number of applications 34
 Number of 1st stage successful applications 31
 Value of eligible grants applied for 146,204.00

Small Grants 34 31 146,204.00

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Appendix 2 – Assessment Scores for Small Grant Applications

No.	Name of organisation:	Amount Requested 2014/15:
1	Harrow Community Radio Ltd	£4843.03
	Project name:	Assessment Score as %:
	Harrow Community Radio (HCRfm)	96.66%

No.	Name of organisation:	Amount Requested 2014/15:
2	Harrow Heritage Trust	£5000
	Project name:	Assessment Score as %:
	Management of and public engagement with Harrow's nature reserves	93.33%

No.	Name of organisation:	Amount Requested 2014/15:
3	Asperger's Syndrome Access to Provision	£4992
	Project name:	Assessment Score as %:
	Improving Social Understanding	90%

No.	Name of organisation:	Amount Requested 2014/15:
4	Indian Association of Harrow	£5000
	Project name:	Assessment Score as %:
	Community Seniors Club	90%

Appendix 2 – Assessment Scores for Small Grant Applications

No. 5	<p>Name of organisation: Voluntary Action Harrow Limited</p> <p>Project name: Harrow Trustee Network Better Governance and Trustee Diversity Pilot</p> <p>Query: Clarify with the organisation whether or not Child Protection and Vulnerable Adults at Risk policies are in place.</p>	<p>Amount Requested 2014/15: £4999.6</p> <p>Assessment Score as %: 90%</p>
No. 6	<p>Name of organisation: HARROW TAMIL ASSOCIATION</p> <p>Project name: Drop in day centre to promote quality of life for elders</p>	<p>Amount Requested 2014/15: £4950</p> <p>Assessment Score as %: 83.33%</p>
No. 7	<p>Name of organisation: Harrow United Deaf Club</p> <p>Project name: HUDC's Bringing People together project</p>	<p>Amount Requested 2014/15: £5000</p> <p>Assessment Score as %: 83.33%</p>
No. 8	<p>Name of organisation: South Harrow Christian Fellowship</p> <p>Project name: Youth Enrichment Programme</p>	<p>Amount Requested 2014/15: £4978</p> <p>Assessment Score as %: 83.33%</p>

Appendix 2 – Assessment Scores for Small Grant Applications

No.	9	Name of organisation:	Harrow Kuwaiti Community Association	Amount Requested 2014/15: £5000
		Project name:	Kuwaiti Bidoon Community football academy	Assessment Score as %: 80%

No.	10	Name of organisation:	HARROW TOWN CRICKET CLUB - LADIES SECTION (FORMERLY - HEADSTONE MANOR LADIES CRICKET CLUB)	Amount Requested 2014/15: £4350
		Project name:	Ongoing Development of Female Cricket	Assessment Score as %: 80%
		Query:	(1) Operating on a substantial deficit with apparently no reserves to cover same: clarify with organisation how this is to be addressed. (2) Confirm whether or not the organisation has a Vulnerable Adults at Risk policy in place.	

No.	11	Name of organisation:	Herts Inclusive Theatre	Amount Requested 2014/15: £3000
		Project name:	Acting Up - (Adult Drama Group)	Assessment Score as %: 80%

Appendix 2 – Assessment Scores for Small Grant Applications

No. 12	Name of organisation: 9th Kenton Scout Group	Amount Requested 2014/15: £5000
	Project name: Provide Scouting activities for children aged 6 - 14 years living within the areas of Kenton, Harrow and Stanmore.	Assessment Score as %: 76.66%

No. 13	Name of organisation: Tamil Association of Brent	Amount Requested 2014/15: £5000
	Project name: Women Outreach Project Supporting the disadvantaged women to become independent and lead a healthy life.	Assessment Score as %: 73.33%
	Query: Clarify with organisation whether or not a Vulnerable Adults at Risk policy is in place.	

No. 14	Name of organisation: Harrow Bengalee Association	Amount Requested 2014/15: £5000
	Project name: Bengali Family & Senior Citizen's Support Project	Assessment Score as %: 70%

Appendix 2 – Assessment Scores for Small Grant Applications

<p>No. 15</p>	<p>Name of organisation: Harrow Agenda 21 Environment Forum Project name: Environment activity and learning, school and teacher support Query: Organisation's financial stability is in question: Operating with a substantial deficit with apparently insufficient reserves to cover same. Clarify with organisation how this is to be addressed.</p>	<p>Amount Requested 2014/15: £4860 Assessment Score as %: 66.66%</p>
<p>No. 16</p>	<p>Name of organisation: HARROW SHOPMOBILITY Project name: Expanding awareness of Harrow Shopmobility to a wider user base</p>	<p>Amount Requested 2014/15: £5000 Assessment Score as %: 66.66%</p>
<p>No. 17</p>	<p>Name of organisation: African Women Welfare (AWOW) Project name: Empowering African Women Through Education/Training Query: (1) Although a new organisation, clarify why no financial projection has been provided. (2) Clarify the relationship between the organisation and the two referees cited.</p>	<p>Amount Requested 2014/15: £5000 Assessment Score as %: 63.33%</p>

Appendix 2 – Assessment Scores for Small Grant Applications

No. 18	<p>Name of organisation: Somali Cultural and educational Association</p> <p>Project name: Educational Support</p> <p>Query: (1) Clarify with the organisation the cost of the venue & its suitability to accommodate the activity described. (2) Confirm with the organisation that the volunteers are adequately qualified to deliver the activity described.</p>	<p>Amount Requested 2014/15: £4950</p> <p>Assessment Score as %: 63.33%</p>
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No. 19	<p>Name of organisation: Harrow Anti-Racist Alliance</p> <p>Project name: Community Support Service (CSC)</p>	<p>Amount Requested 2014/15: £4996.6</p> <p>Assessment Score as %: 60%</p>
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No. 20	<p>Name of organisation: Harrow Over 50 Club</p> <p>Project name: Service to residents of Harrow over 50 in age</p> <p>Query: (1) To comply with first stage eligibility, confirm with organisation that Referee No. 1 is not a relative. (2) Confirm with the organisation that the venue identified for yoga is suitable to accommodate said activity.</p>	<p>Amount Requested 2014/15: £5000</p> <p>Assessment Score as %: 60%</p>
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Appendix 2 – Assessment Scores for Small Grant Applications

No. 21	Name of organisation: Radio Northwick Park	Amount Requested 2014/15: £4717.64
	Project name: Radio Northwick Park Running Costs 2014	Assessment Score as %: 60%

No. 22	Name of organisation: London Kalibari	Amount Requested 2014/15: £5000
	Project name: London Kalibari Working in and involving the Community 2014/15	Assessment Score as %: 56.66%
	Query Clarify with organisation the level of reserves held as these appear high for a small organisation	

No. 23	Name of organisation: Russian Immigrants Association	Amount Requested 2014/15: £4932
	Project name: Drop in Centre	Assessment Score as %: 56.66%
	Query (1) Operating with a severe deficit with seemingly no reserves. Clarify with the organisation how this is to be addressed. (2) Clarify whether or not the organisation has a Reserves policy in place.	

Appendix 2 – Assessment Scores for Small Grant Applications

No.		Name of organisation:	HARROW AFRICAN-CARIBBEAN ASSOCIATION [HACAS]	Amount Requested 2014/15: £5000
24		Project name:	HACAS ACTIVITY DAY CENTRE	Assessment Score as %: 53.33%

No.		Name of organisation:	CONNAUGHT OPERA	Amount Requested 2014/15: £4080
25		Project name:	Professional Concerts for older people residing in Harrow	Assessment Score as %: 46.66%
		Query	(1) Section 6.6 of SLA states that members of the organisation's management committee cannot be recipients of grant funding. - Check for exceptions to this rule in CC Guidance (C11) (2) Clarify whether or not the organisation has a Volunteer policy in place.	

No.		Name of organisation:	Harrow Athletic Club	Amount Requested 2014/15: £4855
26		Project name:	Quadkids and Super 8 Athletics	Assessment Score as %: 46.66%

Appendix 2 – Assessment Scores for Small Grant Applications

<p>No. 27</p>	<p>Name of organisation: Parkinson's UK - Harrow Branch Project name: Singing classes for people suffering from Parkinson's and their carers Query: (1) Operating on a deficit with apparently no reserves to cover same: clarify with organisation how this is to be addressed. (2) Clarify whether or not the organisation has a Vulnerable Adults at Risk policy in place.</p>	<p>Amount Requested 2014/15: £1200 Assessment Score as %: 46.66%</p>
<p>No. 28</p>	<p>Name of organisation: Sai School of Harrow Project name: Scaling Up Sai School Programmes and Activities to support Harrow events</p>	<p>Amount Requested 2014/15: £4600 Assessment Score as %: 43.33%</p>
<p>No. 29</p>	<p>Name of organisation: Namaste Care CIC Project name: Lotus Dementia Cafe Query: (1) Confirm with the organisation that the premises are suitable for the activity described. (2) Clarify that satisfactory insurances are in place</p>	<p>Amount Requested 2014/15: £4900 Assessment Score as %: 36.66%</p>

Appendix 2 – Assessment Scores for Small Grant Applications

No.	30	Name of organisation:	SPECIAL CONNECTION	Amount Requested 2014/15: £5000
		Project name:	Drama workshops for children of all abilities	Assessment Score as %: 33.33%

No.	31	Name of organisation:	Navnat Yuva Vadil Mandal	Amount Requested 2014/15: £5000
		Project name:	Provision of Transport Facility For The Harrow Elderly and Disabled Members	Assessment Score as %: 30%

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: 9th Kenton Scout Group</p> <p>Name of project: Provide Scouting activities for children aged 6 - 14 years living within the areas of Kenton, Harrow and Stanmore.</p> <p>Corporate Priority: United and involved communities</p> <p>Core Outcome: Harrow residents participate in art, sport, leisure and cultural activity</p>	<p>Total Project Cost: £20381.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £15381.00</p> <p>Number of Beneficiaries: 93</p> <p>Assessment Score as %: 76.66%</p> <p>Amount Awarded 2013/14: £2500.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Because we are such an active Group we are one of the few Scout Groups in the area fortunate enough to have a full membership, and waiting lists, for all of our three sections. Our current membership is 93 young people with 16 Adult Leaders. We believe that this is because of the vast range of opportunities and activities that we offer the young people who are our members.</p> <p>We are one of very few youth groups which run in the evenings keeping young people off of the street, out of trouble, and giving them a chance to participant in new and exciting activities which they would not normally get a chance to experience.</p> <p>An ever increasing number of our members come from low income families and we offer them a chance of participating in these activities or going on camping expeditions that they would otherwise not get the opportunity to experience or partake in. We encourage each and everyone of our members to reach their full potential as young citizens.</p> <p>We are always conscious that we have to keep our membership fees down to an affordable level - especially in the current financial climate - and these are exclusively spent on providing Scouting activities for our membership.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: African Women Welfare (AWOW)</p> <p>Name of project: Empowering African Women Through Education/Training</p> <p>Corporate Priority: Supporting and protecting people who are most in need</p> <p>Core Outcome: Harrow residents are helped to overcome poverty, worklessness and homelessness</p>	<p>Total Project Cost: £5000.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £0</p> <p>Number of Beneficiaries: Assessment Score as %: 63.33%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>We will be running Classes course in IT and ESOL for women from Harrow.</p> <p>The classes will include:</p> <p>Basics IT Skills</p> <p>Use of Window 7</p> <p>The ESOL classes will include:</p> <p>Basics English (level 1 and 2)</p> <p>Classes will take place at North; and volunteer; tutors costs</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Asperger's Syndrome Access to Provision</p> <p>Name of project: Improving Social Understanding</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £4992.00</p> <p>Amount Requested 2014/15: £4992.00</p> <p>Balance: £0</p> <p>Number of Beneficiaries: 30</p> <p>Assessment Score as %: 90.00%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>This project consists of:</p> <ul style="list-style-type: none"> • Two, 2 hour sessions per month for 15 clients per session (30 clients in total/month), of which, one of the sessions will teach clients through a collaborative approach, how to understand themselves in terms of their own autism as well as understanding other people. The other session will explore the neuro-typical world and help explain in a meaningful way the underlying reasons behind various human behaviours, responses and interactions. • Sessions specifically tailored to meet clients individual needs and address core features of autism as they are experienced by the individuals themselves, i.e. social difficulties and provide them with coping strategies for High Anxiety, Social Isolation and Social Exclusion all easing co-morbid diagnosis of mental illness and reducing their dependency on the State and Carer. • Sessions run using different techniques; one to one, role play, and group work. <p>The total project will cost £4992.00, this expenditure includes; a centre manager and session leader/qualified psychotherapist to attend/run each session, rent, refreshments, session materials, insurance, end of yr. account fees, volunteer exp. and training.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: CONNAUGHT OPERA</p> <p>Name of project: Professional Concerts for older people residing in Harrow</p> <p>Corporate Priority: United and involved communities</p> <p>Core Outcome: Harrow residents participate in art, sport, leisure and cultural activity</p>	<p>Total Project Cost: £4080.00</p> <p>Amount Requested 2014/15: £4080.00</p> <p>Balance: £0</p> <p>Number of Beneficiaries: 420</p> <p>Assessment Score as %: 46.66%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Professional performers, singers Maria Arakie, Glenn Wilson and their pianist take an hour long concert (free at point of delivery) to designated centres in Harrow. Providing music that is appropriate and relevant to older people, who are often isolated or disadvantaged, and use services that are designed for this group throughout Harrow.</p>		

Appendix 3 – Summary of Small Grant Applications

<p>No.</p>	<p>Name of organisation: HARROW AFRICAN-CARIBBEAN ASSOCIATION [HACAS]</p> <p>Name of project: HACAS ACTIVITY DAY CENTRE</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £11664.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £6664.00</p> <p>Number of Beneficiaries: 251</p> <p>Assessment Score as %: 53.33%</p> <p>Amount Awarded 2013/14: £2500.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>The HACAS Activity Day Centre is a Project created from inception in 1991 primarily to provide a meeting place to bring together those members of the community, particularly the Elderly African-Caribbeans who may feel isolated and depressed in their homes. The need to avoid isolation is the Project's main objective, meeting others to enjoy a meal and also where people in Residential Homes who cannot access Caribbean food have the opportunity to do so by attending the Centre (with the assistance of their Carers). Although the Project is primarily for the African-Caribbeans of the Borough, all nationalities/ethnicities are welcome. The HACAS Activity Day Centre meets every Friday from 11:00am to 4:00pm at the Methodist Church Hall, Locket Road, Wealdstone, Harrow HA3 7DN.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Agenda 21 Environment Forum</p> <p>Name of project: Environment activity and learning, school and teacher support</p> <p>Corporate Priority: Keeping neighbourhoods clean, green and safe</p> <p>Core Outcome: Harrow's streets, public buildings and spaces are kept free of litter, fly-tipping and vandalism</p>	<p>Total Project Cost: £4860.00</p> <p>Amount Requested 2014/15: £4860.00</p> <p>Balance: £0</p> <p>Number of Beneficiaries: 2500</p> <p>Assessment Score as %: 66.66%</p> <p>Amount Awarded 2013/14: £3532.50</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Set up termly in-service training for teachers and teaching assistants in the Borough. Use volunteers to share knowledge and provide equipment to partaking schools.</p> <p>Publicise by termly newsletter circulated to all schools in Harrow.</p> <p>Financial and practical support to schools, eg allotments projects.</p> <p>Provide resources for environmental awareness training.</p> <p>Anne Swain financial awards for schools - display of winning works at Civic Centre and at the Teachers Centre.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Anti-Racist Alliance</p> <p>Name of project: Community Support Service (CSC)</p> <p>Corporate Priority:</p> <p>United and involved communities</p> <p>Core Outcome:</p> <p>Diversity is celebrated and people feel they get on well together</p>	<p>Total Project Cost: £5341.20</p> <p>Amount Requested 2014/15: £4996.60</p> <p>Balance: £344.60</p> <p>Number of Beneficiaries: 300</p> <p>Assessment Score as %: 60.00%</p> <p>Amount Awarded 2013/14: £3748.05</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Our CSC assists Harrow residents from diverse heritages with cases including racism, health, housing, education, employment and benefits, and assists clients to access services. Our team members speak a range of languages including Asian and African languages. The team includes qualified caseworkers, law graduates seeking employment, pro-bono lawyers and volunteers, often trained by CAB or Victim Support. We help clients to prepare their documentation and advocate on their behalf to stop harassment/bullying and prevent repeat harassment. We provide a support group for Elderly Asian Women from diverse backgrounds and a listening service. We receive referrals from partners and make referrals to partners to resolve cases e.g. to counselling services, HEC, and Harrow Law Centre. We also help clients to access ESOL and I.T. courses. We offer work-experience and mentor beneficiaries preparing for work-based qualifications in teaching, nursing and admin. We help people into work with CV writing, references, mock interviews. Our clients are encouraged to participate in HARA and Council events, and volunteers are encouraged to go on training courses for First Aid or Food Handling.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Athletic Club</p> <p>Name of project: Quadkids and Super 8 Athletics</p> <p>Corporate Priority:</p> <p>United and involved communities</p> <p>Core Outcome:</p> <p>Harrow residents participate in art, sport, leisure and cultural activity</p>	<p>Total Project Cost: £9710.00</p> <p>Amount Requested 2014/15: £4855.00</p> <p>Balance: £4855.00</p> <p>Number of Beneficiaries: 230</p> <p>Assessment Score as %: 46.66%</p> <p>Amount Awarded 2013/14: £3716.25</p>
	<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Athletics is very much in the public eye and is continuing to grow in popularity. With real evidence as demonstrated by the large numbers of young athletes enquiring at the club, the aim is to expand on its 365 and Sportshall Indoor project by creating a smooth transition between these sessions to outdoor competitions (Quadkids and Super 8). Quadkids promotes competition in the community targeting under 9, 11 and 13 age groups and is the perfect stepping stone for new athletes encompassing all key aspects of athletics; endurance, speed, agility and strength. Super 8 athletics complements the already popular Schools Super8 format for those older, more able children and young adults (under 15, under 17 and college aged students). It is easily organised and delivered by coaches and volunteers and takes around 2 hours to complete. Both Quadkids and Super 8s are team-based including running, jumping, throwing making them fast and furious with the hope of maximising and retaining the interest of youngsters during the summer months following winter indoor sessions whilst also attracting new athletes.</p>	

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Bengalee Association</p> <p>Name of project: Bengali Family & Senior Citizen's Support Project</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £10130.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £5130.00</p> <p>Number of Beneficiaries: 284</p> <p>Assessment Score as %: 70.00%</p> <p>Amount Awarded 2013/14: £2490.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Our project will provide the following activities & services:</p> <p>(a) Health & Wellbeing sessions:</p> <p>We provide lecture & information on health awareness issues like diabetes, prevention of obesity, back pain, neck & shoulder pain, women's health, osteoporosis, various cancer by qualified medical professionals followed by question and answer sessions. We have number of retired Bengalee G.P. , Orthopedic and general medical consultants who provides free services to our community.</p> <p>(b) Monthly Family Support Group:</p> <p>This session includes networking, exchange views and share ideas. We invite speaker for information on school, Teenage issues, parenting workshop and any other related issues as per request from our service users. We provide hospital / GP visits with our service users for interpreting and also home visit for isolated families.</p> <p>We present cultural programme for important occasions, which helps with the social integration. We specially aim to target disadvantaged group, such as families with low income, isolated families due to language / social barrier and lack of self confidence, to come out and join our Family Support Project.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Community Radio Ltd</p> <p>Name of project: Harrow Community Radio (HCRfm)</p> <p>Corporate Priority:</p> <p>United and involved communities</p> <p>Core Outcome:</p> <p>Harrow residents participate in art, sport, leisure and cultural activity</p>	<p>Total Project Cost: £4843.03</p> <p>Amount Requested 2014/15: £4843.03</p> <p>Balance: £0</p> <p>Number of Beneficiaries: 4500</p> <p>Assessment Score as %: 96.66%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Harrow Community Radio (HCR) is an Internet based radio station serving the London Borough of Harrow. We currently broadcast a range of shows from our studios in Wealdstone. These range from specialist music Jazz/Bollywood/Dance to community based shows highlighting the work currently being carried by local charity, community and social enterprises. We showcase the 120 sports association in the Borough as well as delivering live commentaries from our main local football, rugby and cricket teams. We also showcase local artists whether this be via music, drama, written and spoken word and visual arts.</p> <p>We provide training for all of our volunteers as well as other sections of the community. This has recently been extended to focus on young people between 13 – 19 years who have successfully completed the accredited NCFE level 1 in Radio Production. We aim to extend this to Level 3 in the future.</p> <p>We are part of the local community, broadcasting live from major events such as Under One Sky, the Queen's Jubilee visit and the Olympic Torch relay to small events e.g. school fetes. Our ultimate aim is to be successful in obtaining a full Ofcom Community FM radio licence.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Heritage Trust</p> <p>Name of project: Management of and public engagement with Harrow's nature reserves</p> <p>Corporate Priority:</p> <p>Keeping neighbourhoods clean, green and safe</p> <p>Core Outcome:</p> <p>Harrow's streets, public buildings and spaces are kept free of litter, fly-tipping and vandalism</p>	<p>Total Project Cost: £5000.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £0</p> <p>Number of Beneficiaries: 24000</p> <p>Assessment Score as %: 93.33%</p> <p>Amount Awarded 2013/14: £3750.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Twenty volunteer wardens in the Harrow Nature Conservation Forum help maintain these open spaces:</p> <p>Bentley Old Vicarage, Bentley Priory Nature Reserve, Newton Farm Ecology Park, Pear Wood, Roxbourne Rough, Stanmore Common, Stanmore Country Park, Stanmore Little Common</p> <p>Works to maintain and improve the sites for visitors and biodiversity will be carried out by local volunteers and groups from The Conservation Volunteers under the management of our voluntary wardens.</p> <p>We will continue to design and print leaflets describing each of our sites and distribute them in the metal boxes sited at the entrances to the sites, as well as in libraries, at the Harrow Museum and at fairs and shows. We will continue to advertise our sites, events and volunteer opportunities on our website, on Facebook and by Twitter.</p> <p>A warden or regular volunteer will attend a residential course at the Field Studies Council in the taxonomy and identification of an invertebrate group relevant to our sites.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Kuwaiti Community Association</p> <p>Name of project: Kuwaiti Bidoon Community football academy</p> <p>Corporate Priority: United and involved communities</p> <p>Core Outcome: Harrow residents participate in art, sport, leisure and cultural activity</p>	<p>Total Project Cost: £5580.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £580.00</p> <p>Number of Beneficiaries: 30</p> <p>Assessment Score as %: 80.00%</p> <p>Amount Awarded 2013/14: £2490.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Our Football project will ensure that all young people from the Kuwaiti and other Arab communities have access to train with fully qualified coaches & participate in high quality competitions enabling them to learn new skills.</p> <p>We will attract isolated children and young people to increase their confidence, self esteem and integration with other cultures, breakdown cultural barriers. We aim to connect young people through football encourage team work, new friendships and a healthy lifestyle through positive role models and attitudes and by the development of the young volunteers during the training sessions, involvement that could lead to employment opportunities at a later date.</p> <p>This project aims to increase social ties between the members and especially those living in Harrow and provide them with a vital role in encouraging people to make a significant contribution to the establishment of healthier and happier communities.</p> <p>HOW WE WILL DO IT:</p> <ul style="list-style-type: none"> - hire venue for training with Barnet FC every week. - hire office for meetings and admin work - recruit volunteers - publicise the activity at various community settings - offer coaching courses and trial opportunity with Barnet FC 		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow Over 50 Club</p> <p>Name of project: Service to residents of Harrow over 50 in age</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £5155.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £155.00</p> <p>Number of Beneficiaries: 128</p> <p>Assessment Score as %: 60.00%</p> <p>Amount Awarded 2013/14: £2500.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <ol style="list-style-type: none"> 1. Hire regular meeting place at Victoria Hall, Sheepcote Road, Harrow, for monthly gatherings of the club on every second Tuesday of the month for up to 3 hours between 8 and 11 pm. During these gatherings social, educational, cultural activities are held. Seminars are offered with guest speakers to discuss medical, health and lifestyle issues. Refreshments are served 2. Arrange special events with food and cultural shows to celebrate Bengali new years day & International language day. 3. Arrange dinner at two Eid festival. 4. Arrange Yoga sessions weekly at HAVS premises or other suitable venue, Saturdays 10 to 11 am, 40 times a year. 5. Help members keep abreast of national & local issues by providing news papers and journals. 6. Increase awareness among the members about the considerable support and advice offered by Harrow council. 7. Arrange annual day trip by coach. 8. Arrange barbecue. 9. Volunteers carry out home visits to families suffering illness or bereavements. 		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: HARROW SHOPMOBILITY</p> <p>Name of project: Expanding awareness of Harrow Shopmobility to a wider user base</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £6195.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £1195.00</p> <p>Number of Beneficiaries: 200000</p> <p>Assessment Score as %: 66.66%</p> <p>Amount Awarded 2013/14: £16564.20</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Harrow Shopmobility has become aware that although having a large user base it is still not reaching all of those that could benefit from it's services.</p> <p>In this project Harrow Shopmobility would like to undertake is the production of 10,000 fliers and 10,000 Rack cards for distribution to hospitals, charities, and medical practices throughout Harrow: as well as surveying its own members,</p> <p>a) Greatly increase the awareness of our services to those who need to use them and also increase awareness within the general public about our service.</p> <p>b) To increase the number of users far beyond the 3500+ we currently have, increasing their mobility, freedom of access to Harrow and their independence.</p> <p>c) Ensure that nobody is deprived of the service we offer because they are unaware of our existence and the service we provide.</p> <p>We would also use this funding to contact our existing user base to ensure that we have their correct details, and that they are aware of the full range of our current services.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: HARROW TAMIL ASSOCIATION</p> <p>Name of project: Drop in day centre to promote quality of life for elders</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £8971.50</p> <p>Amount Requested 2014/15: £4950.00</p> <p>Balance: £4021.50</p> <p>Number of Beneficiaries: 50</p> <p>Assessment Score as %: 83.33%</p> <p>Amount Awarded 2013/14: £3450.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Run a day drop in centre for the elders for four days a week -Mondays, Tuesdays, Thursdays & Fridays for 3hrs daily, from 10.30am - 1.30pm. total of 160 days. Organise physical activities weekly, such as yoga, Keep fit & breathing exercises, group walks, and annual sports meet.</p> <p>Provide facilities for mental relaxation such as indoor games, handicraft - knitting, drawing & painting, flower arrangements and day trips. Arrange 10 health promoting activities such as discussions, seminars on health issues, on facing ageism, gain knowledge on diseases that affect the elderly, how to prevent, how to cope up if affected, and special dietary needs, by health and medical professionals.</p> <p>Provide opportunities to bring positive changes in life. Organise luncheon clubs, Social gatherings, and annual cultural celebrations.</p>		

Appendix 3 – Summary of Small Grant Applications

<p>No. 16</p>	<p>Name of organisation: HARROW TOWN CRICKET CLUB - LADIES SECTION (FORMERLY - HEADSTONE MANOR LADIES CRICKET CLUB)</p> <p>Name of project: Ongoing Development of Female Cricket</p> <p>Corporate Priority: United and involved communities</p> <p>Core Outcome: Harrow residents participate in art, sport, leisure and cultural activity</p>	<p>Total Project Cost: £11900.00</p> <p>Amount Requested 2014/15: £4350.00</p> <p>Balance: £7550.00</p> <p>Number of Beneficiaries: 60</p> <p>Assessment Score as %: 80.00%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>The project will offer a safe and encouraging environment for participants to train with fully qualified ECB cricket coaches.</p> <p>The club encourages individuals from all cultures and communities to participate and targets females as they are traditionally less likely to participate in cricket.</p> <p>The club offers a venue, equipment and experienced coach support to ensure that participants learn the game and are able to play the game to match standards.</p> <p>The club enables participants to increase their fitness levels by providing general fitness activities to increase their strength and stamina and encourages a socially interactive environment which promotes team work.</p> <p>The club offers the opportunity to qualify in professional coaching courses which are accredited by the ECB and offers courses in young leadership which provides further academic skills and abilities.</p> <p>All staff members have enhanced CRB checks.</p> <p>The project is open to all girls and ladies in Harrow, and part of our remit is that we run the Harrow girls squad in the Youth Games representing the London Borough of Harrow.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Harrow United Deaf Club</p> <p>Name of project: HUDC's Bringing People together project</p> <p>Corporate Priority:</p> <p>United and involved communities</p> <p>Core Outcome:</p> <p>Diversity is celebrated and people feel they get on well together</p>	<p>Total Project Cost: £5836.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £836.00</p> <p>Number of Beneficiaries: 100</p> <p>Assessment Score as %: 83.33%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>HUDC's Bringing People together is a project that enables both deaf and hearing people including social/ community activities.</p> <p>The project is to provide 12months of monthly educational programme events during the afternoon/evening. The programmes designed to empower & inform members, inviting speakers discuss local and national issues. The discussion groups enable members to have a voice on issues that affect their daily living, and ensure they have full access to information and services that they may otherwise not be aware of.</p> <p>The project will ensure all members of all ages, faiths meet in an informal & relaxed social environment. Deaf children and hearing children of deaf adults enjoy a range of kids activities including art & craft, drama/ games whilst older people take advantage of the meetings to get out of their homes and reduce their social isolation.</p> <p>HUDC is unique in their approach by bringing communities together. The project will use the grant to cover the cost of venue hire, cost of activities/ speakers, communication support to meet the access needs, volunteer's expenses and materials needed for each event. Also to provide volunteers with training opportunities.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Herts Inclusive Theatre</p> <p>Name of project: Acting Up - (Adult Drama Group)</p> <p>Corporate Priority:</p> <p>United and involved communities</p> <p>Core Outcome:</p> <p>Harrow residents participate in art, sport,leisure and cultural activity</p>	<p>Total Project Cost: £3660.00</p> <p>Amount Requested 2014/15: £3000.00</p> <p>Balance: £660.00</p> <p>Number of Beneficiaries: 125</p> <p>Assessment Score as %: 80.00%</p> <p>Amount Awarded 2013/14: £3750.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Acting Up is a weekly theatre and drama based session for anyone over the age of 18. Sessions take place at the Aspire Centre in Stanmore. The project runs for twelve weeks each term, there are 3 terms per year, and we require funding for two terms (Sept – Dec & Jan – April). The project is accessible to all members of the local community and the aim of the project is to provide a service which helps to break down barriers in communities, and assists with cohesion. A maximum of 20 participants can attend each session, and we welcome new members weekly. The project welcomes volunteers to assist with the running of the sessions, and administration for the project. The project offers performances for the whole community to enjoy, often outdoor performances in parks and public spaces bringing theatre to those that may not have accessed live theatre before.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Indian Association of Harrow</p> <p>Name of project: Community Seniors Club</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £9685.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £4685.00</p> <p>Number of Beneficiaries: 250</p> <p>Assessment Score as %: 90.00%</p> <p>Amount Awarded 2013/14: £3750.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>The project is intended primarily for elderly Indians and other residents of Harrow with similar social and cultural needs. Users from other communities in Harrow would also be welcome.</p> <p>It is proposed to hold two club get-togethers a month and 4 special diversity events a year at Victoria Hall, plus 2 outings a year.</p> <p>Between 70 to 95 users will attend each get-together (daytime), an average of 100 each special event (evening) and 50 - 70 each outing.</p> <p>Typically users will</p> <ol style="list-style-type: none"> 1. Meet other elderly people and participate in leisure & recreational activities. 2. Join in fitness activities (yoga, breathing & stretching exercises). 3. Participate in discussions/talks, watch videos/ demonstrations which provide information & advise on diet, health, well being matters, benefits & issues affecting the elderly. 4. Have a nutritious meal. <p>We will actively promote diversity by organising four special events a year, where potential users from other ethnic communities can find out more about the club and meet its users. This will improve community cohesion through increased interaction between communities.</p> <p>Users will also go on group outings or visit places of interest</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: London Kalibari</p> <p>Name of project: London Kalibari Working in and involving the Community 2014/15</p> <p>Corporate Priority:</p> <p>United and involved communities</p> <p>Core Outcome:</p> <p>Diversity is celebrated and people feel they get on well together</p>	<p>Total Project Cost: £15740.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £10740.00</p> <p>Number of Beneficiaries: 450</p> <p>Assessment Score as %: 56.66%</p> <p>Amount Awarded 2013/14: £2500.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>London Kalibari organises activities, for people of all ages and for both sexes, to improve the life experiences and well-being and to reduce isolation of many members of the community. The activities include Senior Citizens' Luncheon Club, Women/Widows' Group, Yoga Classes, Music and Dance Classes, Discussion of Heritage and Current Social Issues, and dissemination of information on local health services and local councils, and educational opportunities. We have organised an Art Exhibition with paintings and other artifacts from the members of the local community this year. We have acquired a rental place since February 2012 and now hold most of these activities there.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Namaste Care CIC</p> <p>Name of project: Lotus Dementia Cafe</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £9850.00</p> <p>Amount Requested 2014/15: £4900.00</p> <p>Balance: £4950.00</p> <p>Number of Beneficiaries: 50</p> <p>Assessment Score as %: 36.66%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Lotus Dementia Cafe is a place to get advice, share experiences and make new friends.</p> <p>The Cafe's aim is to build a community of carers and people with Dementia who can support one another through the most difficult situations when dealing the effects of dementia. People who attend dementia cafe form friendships, support each other and share their experiences and can talk at ease knowing they are not on their own which often helps people to deal with either their own dementia or the care that they may be giving to their partners or family.</p> <p>If a person has been diagnosed with dementia or is caring for someone with dementia or are involved with any aspect of the illness, they can register with Lotus dementia cafe and join the community.</p> <p>The café is currently run from a private house in their living room. The sessions are called "Chai and Chat". Sessions start with everyone introducing themselves followed by gentle exercise based on "armchair yoga" .. Tea and biscuits are served in the middle. There is general talk and if people want to talk or explore a subject then this is facilitated. The session ends with singing common songs and hymns.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Navnat Yuva Vadil Mandal</p> <p>Name of project: Provision of Transport Facility For The Harrow Elderly and Disabled Members</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £12480.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £7480.00</p> <p>Number of Beneficiaries: 53</p> <p>Assessment Score as %: 30.00%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>The elderly and disabled members of our organisation, residing in Harrow, find it difficult to go to Hayes because there is no direct public transport. Our coach service, from Canons Park tube station and Kenton Library, helps them to go to our activities provided at Navnat Centre (yoga, computer classes, healthy lunches, afternoon entertainment programmes, etc.) every Friday.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Parkinson's UK - Harrow Branch</p> <p>Name of project: Singing classes for people suffering from Parkinson's and their carers</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £1380.00</p> <p>Amount Requested 2014/15: £1200.00</p> <p>Balance: £180.00</p> <p>Number of Beneficiaries: 3036</p> <p>Assessment Score as %: 46.66%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>There is now abundant evidence that group singing can be beneficial for people living with Parkinson's. To this end, the branch will draw on the experiences of music practitioners with considerable experience of running such groups. A sense of wellbeing is significantly affected by people's view of their physical, psychological and social statuses through improvement in lung capacity and improved posture. The proposed singing classes will stimulate positive hormones that can all help to counter some of the challenges arising from living with Parkinson's. Singing can help people with Parkinson's communicate in a number of ways. Above all, the singing classes will improve cognitive function an understanding and generate positive effect on living in a world with others. The mechanical processes of singing can also help to support physical function in people with Parkinson's</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Radio Northwick Park</p> <p>Name of project: Radio Northwick Park Running Costs 2014</p> <p>Corporate Priority: United and involved communities</p> <p>Core Outcome: Harrow residents participate in art, sport, leisure and cultural activity</p>	<p>Total Project Cost: £4717.64</p> <p>Amount Requested 2014/15: £4717.64</p> <p>Balance: £0</p> <p>Number of Beneficiaries: 15000</p> <p>Assessment Score as %: 60.00%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Due to necessary upgrades we have forecast continued high expenditure for the foreseeable future. We are therefore looking to limit costs elsewhere by funding our running costs that are increasing year on year.</p> <p>By doing this it enables us to focus on areas of growth to further our objects and improve our service.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Russian Immigrants Association</p> <p>Name of project: Drop in Centre</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are helped to lead independent and fulfilling lives</p>	<p>Total Project Cost: £14362.00</p> <p>Amount Requested 2014/15: £4932.00</p> <p>Balance: £9430.00</p> <p>Number of Beneficiaries: 400</p> <p>Assessment Score as %: 56.66%</p> <p>Amount Awarded 2013/14: £3750.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Russian Immigrants Association is seeking funding of £5,000 to continue the existence of the Drop-in Centre. The Drop-in Centre as described above is the most pivotal aspect of our charity. We are the only organization in Harrow that offers the following services for free and without it we would not be able to help so many.</p> <p>The Drop-in Centre has been a part of the charity from its beginning in 1999. By having a safe space where Russian-speaking people who are struggling with life in the UK can come, we tap into the problems they face and are able to create solutions. The services we provide are as follows:</p> <ul style="list-style-type: none"> • Advice and Support • Translation • Interpretation • Referral to relevant social institutes • Information and contact about other organisations • Invitation to projects that we are running • Support from our adviser and counselor • Application support 		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Sai School of Harrow</p> <p>Name of project: Scaling Up Sai School Programmes and Activities to support Harrow events</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are helped to lead independent and fulfilling lives</p>	<p>Total Project Cost: £5220.00</p> <p>Amount Requested 2014/15: £4600.00</p> <p>Balance: £620.00</p> <p>Number of Beneficiaries: 90</p> <p>Assessment Score as %: 43.33%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Sai School has been referred to as a Bridge Builder for working in partnership with Harrow organisations and giving positive images of children and young people. Over the years volunteer tutors have trained our pupils to the best of their capacity. We now need to secure professional tutors and trainers so we can retain committed students and scale up our standards to showcase the best of our pupils strengths and talents. We wish to ensure that we produce year-round quality events and maintain links, support and partnership with Council events and other voluntary and local community organisations.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Somali Cultural and Educational Association</p> <p>Name of project: Educational Support</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £4950.00</p> <p>Amount Requested 2014/15: £4950.00</p> <p>Balance: £0</p> <p>Number of Beneficiaries: 30</p> <p>Assessment Score as %: 63.33%</p> <p>Amount Awarded 2013/14: £2495.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>This project is to support all under achieving school children in all core subjects in Harrow, and provides classes for young children (boys & girls) year 4 - 11 on weekends at Somali Community Centre in Harrow.</p> <p>The project hopes to have seen definite improvements in school attainment among pupils, who need to be able to relate their improvement to their culture environment .The project will allow us to assess the need more closely our young people, and work more closely with school with the aim of improving among Somali pupils, improving our relationship with them.</p> <p>The project also provides sport activities and cultural events, and these increase children's motivation self-esteem and confidence as well as parents skills in IT.</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: South Harrow Christian Fellowship</p> <p>Name of project: Youth Enrichment Programme</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £6132.96</p> <p>Amount Requested 2014/15: £4978.00</p> <p>Balance: £1154.96</p> <p>Number of Beneficiaries: 105</p> <p>Assessment Score as %: 83.33%</p> <p>Amount Awarded 2013/14:</p> <p>£8001.22 and £3710.70, Total £11711.92</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>We currently run three youth/kids clubs & parental support prog.s</p> <p>-Kids Club (5–9 yr)</p> <p>Includes games,creative or craft activities,storytelling & refreshments.</p> <p>Objectives: promote independence,team spirit & fair play,improve listening skills, ability to focus on a task & stimulate creative talents</p> <p>-Blaze (10–12 yr) - Includes a choice of game activities,icebreaker,discussions & refreshments</p> <p>Objectives: Promote team spirit, money management skills, express opinions in a comprehensive & appropriate manner in a social atmosphere, encourage integration of youth from diverse communities</p> <p>-Youth Drop in Center (13+ yr)</p> <p>Objectives: Encourage any youth who haven't been to our clubs before to simply drop in and offer free pizza and drinks and a safe environment to hang out at. By offering taster sessions to those interested we hope to encourage regular attendees to join our more structured programme.</p> <p>Parent support</p> <p>-1-2-1 Support</p> <p>-Workshops (parenting skills, drug awareness)</p>		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: SPECIAL CONNECTION</p> <p>Name of project: Drama workshops for children of all abilities</p> <p>Corporate Priority:</p> <p>Supporting and protecting people who are most in need</p> <p>Core Outcome:</p> <p>Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £6083.00</p> <p>Amount Requested 2014/15: £5000.00</p> <p>Balance: £1083.00</p> <p>Number of Beneficiaries: 200</p> <p>Assessment Score as %: 33.33%</p> <p>Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>One day and two day drama workshops focussing on those with Profound and Multiple Learning Difficulties, the visually impaired and those with Autistic Spectrum disorders, who have great difficulty in sharing their space. Using a Sensory Drama format including main stream students we can, in a small way, help their development and create greater understanding.</p>		

Appendix 3 – Summary of Small Grant Applications

<p>No. 30</p>	<p>Name of organisation: Tamil Association of Brent Name of project: Women Outreach Project Supporting the disadvantaged women to become independent and lead a healthy life. Corporate Priority: Supporting and protecting people who are most in need Core Outcome: Harrow residents are able to lead independent and fulfilling lives</p>	<p>Total Project Cost: £5000.00 Amount Requested 2014/15: £5000.00 Balance: £0 Number of Beneficiaries: 200 Assessment Score as %: 73.33% Amount Awarded 2013/14: £0</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>To address the identified needs described in 7e, project will run the following activities:</p> <ol style="list-style-type: none"> 1. Run sewing and cookery classes to make traditional dresses and Sri Lankan snacks with the support of our members who have special skill on those areas. The mothers who bring their children for Sunday school wait until their children finish their lessons. They would use that time more productively. Initially the project provides classes for 20 mothers in each. The course will be for 10 weeks with 2 hours lesson. 2. Run Yoga classes for 30 people -1 hour class for ten weeks. In these classes they learn some easy and useful postures, breathing exercises and relaxing techniques to improve their health. 3. Run medical screening for 100 people. Medical screening will be provided by the professional doctors who are our members and their friends or colleges. In medical screening, we provide blood, urine test, check weight, height, pressure, BMI, advice to their GP if needed, medical and dental talk on common topics and advice on prevention. This can be done once a month. This will be very useful as it informal, no language barrier and friendly environment. 		

Appendix 3 – Summary of Small Grant Applications

No.	<p>Name of organisation: Voluntary Action Harrow Limited</p> <p>Name of project: Harrow Trustee Network Better Governance and Trustee Diversity Pilot</p> <p>Corporate Priority:</p> <p>United and involved communities</p> <p>Core Outcome:</p> <p>A strong and sustainable Third Sector able to deliver diverse, efficient and tailored local services</p>	<p>Total Project Cost: £8401.80</p> <p>Amount Requested 2014/15: £4999.60</p> <p>Balance: £3401.80</p> <p>Number of Beneficiaries: 310</p> <p>Assessment Score as %: 90.00%</p> <p>Amount Awarded 2013/14: £2499.00</p>
<p><u>Briefly describe the project / activity</u> (Extract from Application Form)</p> <p>Our project will recruit and match young people attending Harrow College with employees from local businesses and place them as trustees within VCS groups in Harrow that have vacancies. We will also support existing trustees via a quarterly Harrow Trustee Network (HTN) meetings. We already organise quarterly Harrow Trustee Network meetings in venues around Harrow. Invited speakers talk about issues relevant to trustee roles and responsibilities providing trustees an informal learning opportunity. An hour discussion is followed by a networking session for trustees to share their problems, solutions and develop partnerships. Our development worker will specifically concentrate on increasing the attendance of HTN by trustees from organisations representing people with disabilities and BMER communities. Our development worker will also work with Harrow College and local businesses to recruit and match young people on accountancy, business and legal courses with skilled local professionals.</p>		

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Appendix : Analysis of applications by protected characteristics

Small Grants

		Number of Protected Equality Characteristics										
Scores as %	No. of Applications	Age	Disability	Gender Reassignment	Pregnancy & Maternity	Race	Religion / Belief	Sex	Sexual Orientation	Marriage & Civil Partnership	No Answer Given	
95-100	1	1				1						
93-100	2										2	
90-100	5	3	1			3		1				
83-100	8	6	2			4					1	
80-100	11	8	4	1		5						
75-100	12	9									4	
73-100	13	10				6						
70-100	14	11				7						
65-100	16	13	5			8						
63-100	18	15				10						
60-100	21	18	6			12						
55-100	23	19				14			1			
53-100	24	20				15						
45-100	27	23	8					2				
43-100	28	24				16						
35-100	29		9			17						
33-100	30	25	10									
30-100	31	26	11									
0-100	31	26	11	1	0	17	0	2	0	1	4	

Small Grants		% applications targeting protected characteristic										
Scores as %	No. of Applications	% Age	% Disability	% Gender Reassignment	% Pregnancy & Maternity	% Race	% Religion / Belief	% Sex	% Sexual Orientation	% Marriage & Civil Partnership	No Answer Given %	
95-100	1	3.23				3.23						
93-100	2										6.46	
90-100	5	9.68	3.23			9.68		3.23				
83-100	8	19.35	6.46			12.9					9.68	
80-100	11	25.81	12.9	3.23		16.13						
75-100	12	29.03									12.9	
73-100	13	32.26				19.35						
70-100	14	35.48				22.58						
65-100	16	41.94	16.13			25.81						
63-100	18	48.39				32.26						
60-100	21	58.06	19.35			38.71						
55-100	23	61.29				45.16				3.23		
53-100	24	64.52				48.39						
45-100	27	74.19	25.81					6.46				
43-100	28	77.42										
35-100	29		29.03			51.61						
33-100	30	80.65	32.26			54.84						
30-100	31	83.87	35.48									
0-100	31	83.87	35.48	3.23	0	54.84	0	6.46	0	3.23	12.9	

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REPORT FOR: GRANTS ADVISORY PANEL

Date of Meeting:	20 th February 2014
Subject:	Renewal of Service Level Agreements for Outcome Based Grants 2014-15
Key Decision:	Yes because the decision will (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or (ii) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.
Responsible Officer:	Paul Najsarek, Corporate Director Community Health and Well-Being
Portfolio Holder:	Councillor Manji Kara, Portfolio Holder Community and Culture
Exempt:	No - except Appendix 2. This is exempt from publication under paragraph 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it contains information relating to any individual and information relating to the financial business affairs of any particular person.
Decision subject to Call-in:	Yes
Enclosures:	Appendix 1: Summary of OBG funded services Appendix 2: Proposed costs of Third Sector support services

Section 1 – Summary and Recommendations

This report sets out recommendations for the renewal of Service Level Agreements (SLAs) for Outcomes Based Grants (OBG) awarded in 2013-14.

Recommendations:

The Grants Advisory Panel (GAP) is requested to make the following recommendation to Cabinet;

That authority is delegated to the Corporate Director Community Health and Well-Being, following consultation with the Portfolio Holder for Community and Culture, to;

- (a) renew the SLA to the newly commissioned infrastructure support service to the level of £75,000 for 2014-15 and in principle for 2015-16 subject to the satisfactory delivery of agreed outcomes and annual confirmation of the budget according to the Council's budget setting process;
- (b) confirm the renewal of Service Level Agreements for Outcome Based Grant awards for 2014/15 at the same level of funding awarded in 2013-14;
- (c) terminate or amend SLAs if concerns are identified at any stage as a result of monitoring or breaches of the SLA.

Reason: (For recommendation)

To distribute Council grant funding to Third Sector organisations to support them in delivering services to Harrow residents.

Section 2 – Report

2.1 Introductory paragraph

2.1.1 The distribution of funding to successful applicants under the Outcomes Based Grants programme was approved by Cabinet on 14th February 2013. The new grants process was developed in line with the principles of the Third Sector Investment Plan (2012-2015) approved by Cabinet in October 2011. The aim was to ensure that Council funding was distributed to projects and services that align to the delivery of the Council's corporate priorities and core outcomes.

2.1.2 The application method was an open, competitive process that invited eligible Third Sector organisations to apply for funding for up to three years. 46 applications were received in October 2012 and of these 15 projects and services were awarded funding. This report provides further information on these grant awards and requests GAP to make recommendations to Cabinet on renewing SLAs for the financial year 2014-15.

2.2 Options considered

2.2.1 The total amount of Council grant funding available for distribution is subject to final decisions on the Medium Term Financial Strategy (MTFS) to be agreed by Cabinet in February 2014. The recommended budget is **£600,000** and the recommended options for allocation of these funds are as follows:

2.2.2 Infrastructure support services

In February 2013 Cabinet approved the ring-fencing of £75,000 to support the development of a new infrastructure support service for local voluntary organisations. The commissioning of this service was undertaken during 2013-14 in line with the Council's procurement procedures. Three applications were received from; Community Barnet, Harrow Community Action and Waymark. Evaluation of these tenders was undertaken by Council officers and two Harrow voluntary sector representatives. As a result of this evaluation the contract was awarded to a new consortium of local organisations called Harrow Community Action (HCA).

2.2.3 HCA is a Community Interest Company led by a board of 10 Directors elected by the Voluntary and Community Sector Forum. A list of Directors and proposed cost of this service is provided in Appendix 2. Under this contract HCA will provide services to support the development of local organisations including advice on developing organisational policies and procedures; governance arrangements; fundraising; advice and support; facilitating representation of the voluntary sector and providing a volunteering service.

2.2.5 Renewal of Outcome Based Grant Service Level Agreements:

In February 2013 Cabinet recommended funding to 14 projects however one of the successful applicants was subsequently unable to take up the grant award offer. Following the completion of the appeals process a further two projects were awarded funding making a total of 15 projects funded in 2013-14. All successful applicants were awarded 70% of the amount they had requested and a summary of services being delivered is provided in **Appendix 1**.

Funding awards were made for a period of up to three years from 2013/14 to 2015/16 inclusive, subject to the delivery of SLA outcomes and the annual confirmation of funding according to the Council's financial situation determined through the budget setting process.

2.2.6 The mid-year monitoring of OBG funded services was reported to GAP in November 2013 and this report highlighted some concerns with the performance of projects delivered by EACH and Harrow Churches Housing Association. Before the second instalment of grant was paid to these organisations further information on the performance and expenditure on these projects was requested. Progress with these projects will continue to be monitored and a further review at the end of the year will be undertaken before the second year renewal of SLAs is

confirmed. **£435,959** of the available budget is required to fund the 15 projects and services at the same level of funding awarded in 2013/14.

2.2.7 Small Grants:

The options available for the allocation of funds to small grant applicants is set out in a separate report; 'Small Grant recommendations 2014-15'. The amount available for allocation is **£89,041**.

2.2.8 GAP is requested to make the following recommendation to Cabinet;

1. That authority is delegated to the Corporate Director Community Health and Well-Being, following consultation with the Portfolio Holder for Community and Culture, to;
 - a. renew the SLA to the newly commissioned infrastructure support service to the level of £75,000 for 2014-15 and in principle for 2015-16 subject to the satisfactory delivery of agreed outcomes and annual confirmation of the budget according to the Council's budget setting process;
 - b. confirm the renewal of Service Level Agreements for Outcome Based Grant awards for 2014/15 at the same level of funding awarded in 2013-14;
 - c. terminate or amend SLAs if concerns are identified at any stage as a result of monitoring or breaches of the SLA.

2.3 Background

2.3.1 In September 2012 Cabinet approved the new application process for the OBG and Small Grants programmes. The OBG programme offered large grants for a three year period of up to £75,000 per annum (depending on the outcome applied for). The Small Grants programme offered annual grants of up to £5,000 per annum for organisations with an annual income of and up to £50,000. OBG applicants were invited to make applications against the delivery of the Council's corporate priorities and core outcomes as follows:

No.	Outcome
1	Harrow residents are able to lead independent and fulfilling lives
2	Harrow residents are helped to overcome poverty, worklessness and homelessness.
3	Diversity is celebrated and people feel they get on well together.
4	Harrow residents participate in art, sport, leisure and cultural activity.
5	A strong and sustainable voluntary and Third Sector able to deliver diverse, efficient and tailored local services.
6	Harrow's streets, public buildings and spaces are kept free of litter, fly-tipping and vandalism.
7	Harrow residents and business enjoy local economic prosperity.

2.4 Current situation

2.4.1 In 2013/14 15 applications were awarded OBG funding and 27 applications were awarded funding under the Small Grants programme. The OBG funded services were:

Organisation	Project
ADHD & Autism Support Harrow	The Transitions Project
Age UK Harrow	Sustainable Services Project
EACH Counselling and Support	Trauma, Violence and Abuse Counselling and Support for Somali, Tamil and South Asian communities
Harrow Association of Disabled people	Overcoming barriers of poverty and exclusion
Harrow Churches Housing Association (HCHA)	Reducing worklessness and homelessness amongst Young People (the under 25's) in Harrow
Harrow Citizens Advice Bureau	Advice Line for Harrow
Harrow Law Centre	Harrow Law Centre
Harrow Shopmobility	A scheme for the continued Integration and Independence of Disabled People
Ignite Trust	Expression Youth Community
Mind in Harrow	Harrow Mental Health Information Service
Relate London North West	Emotional Support for Individuals and Families towards a Fulfilling Life
Roxeth Youth Zone (RYZ)	The SPACE Project
St Luke's Hospice	The continued expansion and development of St Luke's Hospice at Home service for the residents of Harrow
South Harrow Christian Fellowship	Supporting the Elderly
The WISH Centre	ISVA -Sexual Violence Prevention, Advocacy and Support Service

2.5 Implications of the Recommendation

2.6 Legal comments

2.6.1 The Council may distribute grants in accordance with its agreed criteria. Due weight must be given in terms of equalities duties, procedural fairness and the statement of intention of the Compact with the voluntary and community sector. Should the Council distribute funds not in accordance with these principles, then it could be at risk of legal challenge.

2.6.2 Decision makers should have due regard to the public sector duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. Consideration of the duties should precede the decision. It is important that GAP has regard to the statutory grounds in the light of all available material. The statutory grounds of the public sector equality duty are found at section 149 of the Equality Act 2010 and are as follows:

A public authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*

Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;*
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;*
- (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.*

The relevant protected characteristics are:

- *Age*
- *Disability*
- *Gender reassignment*
- *Pregnancy and maternity*
- *Race*
- *Religion or belief*
- *Sex*
- *Sexual orientation*
- *Marriage and Civil Partnership*

2.7 Financial Implications

2.7.1 The total budget identified for discretionary grants to voluntary sector organisations is £600,000 subject to approval of Harrow's 2014/15 final budget by Council in February 2014. From this budget GAP is requested to recommend that £75,000 is allocated to fund the newly commissioned infrastructure support service; £435,959 is allocated to the renewal of OBG SLAs subject to satisfactory monitoring and £89,041 is allocated to fund small grant applications for 2014-15.

2.7.2 The OBG process offers funding for a three year period subject to; (1) the satisfactory delivery of agreed outcomes (2) Cabinet approval to renew SLAs and (3) annual confirmation of the budget according to the Council's financial situation and budget setting process.

2.8 Risk Management Implications

2.8.1 The risks associated with the provision of grant funding to Third Sector organisations are;

- (i) Funding is not used as stated by the applicant in their grant application.
- (ii) Organisations misapply or make fraudulent use of the funding.
- (iii) Stated service outputs and outcomes are not achieved;
- (iv) Organisations in receipt of funding cease operating and the funding is put at risk.
- (v) The activities of the grant recipient put the Council's reputation at risk.

These risks are mitigated by;

- (i) Ensuring that the release of funding is subject to organisation's signing and agreeing to the conditions set out in the Council's standard Service Level Agreement. This Agreement sets out the Council's expectations regarding appropriate financial and management controls that an organisation should have in place to manage the funds. It places a requirement on organisations to notify the Council if there are any significant changes to the organisations operations and sets out a service specification including expected outcomes for the proposed service.
- (ii) The annual monitoring process that requires organisations to provide reports on service delivery, expenditure and equalities information twice during the funding period (at the mid-year point and at the end of the year). This process should assist the Council in identifying any issues regarding the use of Council grant funding at an early stage

2.9 Equalities implications

2.9.1 An equality impact assessment on the introduction of the new grant process was conducted in September 2012 and this was updated in January 2014. This assessment does not identify any potential for an adverse impact and concludes that the likely impact on the protected characteristics is unknown due to the competitive nature of the application process. The assessment did conclude however that the introduction of a specific Small Grants programme had a potentially positive impact on some smaller voluntary groups that have historically applied for small grants as this budget was likely to be increased. The setting of an income threshold of up to £50,000 per annum would also support smaller organisations. An analysis of applicants in 2012-13 showed that 84% of those applying for a small grant were within this income threshold.

2.9.2 Grant funding awarded using the outcome based process will support specific vulnerable communities, based on the protected characteristics including disability, age, faith and gender. The new process also awards small grants to ensure support is provided for smaller community projects. The distribution of grants using this process is likely to have a positive impact on these communities.

2.10 Priorities

2.10.1 The new grants process was approved by Cabinet in September 2012 with the aim of providing a fair and transparent process for the distribution of funds aligned to the delivery of the Council's existing corporate priorities and in line with the delivery of a cleaner, safer and fairer Harrow. Many of the services provided by Third Sector organisations support this objective. 14 of the OBG funded services are delivering against the corporate priority 'Supporting and protecting people who are most in need' and 2 (including the infrastructure support service) are delivering against the corporate priority 'United and involved communities'.

Section 3 - Statutory Officer Clearance

Name: ...Anthony Lineker....	<input type="checkbox"/>	on behalf of the* Chief Financial Officer
Date: ...29 th January 2014		
Name: ...Sarah Wilson	<input type="checkbox"/>	on behalf of the* Monitoring Officer
Date: ...29 th January 2014		

Section 4 - Contact Details and Background Papers

Contact: Kashmir Takhar, Service Manager Community Sector Services, 020 8420 9331

Background Papers:

Cabinet report: Grant recommendations for Outcomes Based Grants 2013-2016 and Small Grants funding 2013-14, 14th February 2013

<http://www.harrow.gov.uk/www2/documents/b15388/Supplemental%20Agenda%20Thursday%2014-Feb-2013%2019.30%20Cabinet.pdf?T=9>

Cabinet report: Third Sector Investment Plan, 18th October 2011

<http://www.harrow.gov.uk/www2/documents/g60641/Public%20reports%20pack%20Tuesday%2018-Oct-2011%2019.30%20Cabinet.pdf?T=10>

Cabinet report: Voluntary Sector Commissioning: Outcome Based Grants 2013-2016, 13th September 2012

<http://www.harrow.gov.uk/www2/documents/g61071/Public%20reports%20pack%20Thursday%2013-Sep-2012%2019.30%20Cabinet.pdf?T=10>

GAP report: Mid-Year grant monitoring, 25th November 2013

<http://www.harrow.gov.uk/www2/documents/g61466/Public%20reports%20pack%20Monday%2025-Nov-2013%2019.30%20Grants%20Advisory%20Panel.pdf?T=10>

Summary of OBG funded services

Name of Organisation:	ADHD & Autism Support Harrow	Name of Project:	The Transitions Project
Funding Allocated:	£11,774.20	Expected Beneficiaries:	100
INFORMATION FROM APPLICATION FORM			
Project Description			
<p>The transition project aims to work with young people age 11-25 years to provide them with person-centred support and guidance through key transition periods such as moving to high school, college applications and into the workplace, the ultimate aim being that they are enabled to live as independently as possible.</p> <p>Referrals can be made by individuals or statutory bodies, following which the youth transition worker does an assessment of needs and liaises with volunteers and outside agencies to establish a support system. She also works with the young person to help them understand their condition, provides them with tools to manage in the community and is involved in facilitating our teen support courses such as WhyTry? and CALMS training.</p> <p>The project involves working with the family in its entirety, providing a more holistic support system by offering ADHD and ASD specialist parenting training courses to run alongside the adolescent courses, meaning caregivers can understand and support their child through difficult periods.</p> <p>The project has had an extremely high level of demand in terms of both numbers and the depth of support needed. We are therefore looking to secure further funding to provide an additional 10 hours support per week for the project. This would enable us to offer life skills groups complementing the existing transition service, such as cooking, gardening, CV and interview workshops, as well as helping facilitation of the parent support element of the service, providing extra help for the youth transition worker and co-ordinating project volunteers.</p> <p>We would like to rent additional office space in our current building that would be specifically for our youth and adult services. The increase in volunteers supporting the transitions project has meant that our current communal working space has become overcrowded and noisy. A separate office would allow for a more confidential and structured working environment.</p>			

Summary of OBG funded services

Name of Organisation:	Age UK Harrow	Name of Project:	Sustainable Services Project
Funding Allocated:	£20178.00	Expected Beneficiaries:	5000
INFORMATION FROM APPLICATION FORM			
Project Description			
<p>The aim of this project will be to provide a range of Health, Social and educational activities for older residents in need in order to improve their quality of life by giving them the opportunity to mix in new social circles, have a choice of venues and try a diverse range of activities.</p> <p>The project will consist of several components:</p> <ul style="list-style-type: none"> - Basic English language/writing/reading skills for older clients who do not have English as their first language and who have been reliant on their partners to speak for them. - Partnership with Wealdstone Methodist Church to provide a lunch club/games session on a weekly basis to increase the numbers attending their existing club by promoting it to our members and making the sessions longer, to include board games and indoor bowling. - Activity sessions at sheltered housing provision in South Harrow bringing together several communities, and also at a centre in North Harrow. Activities offered will be seated and standing exercises, arts and crafts, basic I/T support and shared lunch. - Dementia Cafes in conjunction St. Anselm's Church and Wilsmere House Care Home for older people suffering from dementia, and their carers. Activities will be provided for clients on a rolling monthly basis and their carers will have an opportunity to meet each other in a relaxing and supportive environment. - Partnership with HAD and transport organisations such as (SEWA) to provide a day of activity and lunch for those on personal budgets. <p>The funding will be used to help pay for one part-time Support worker plus an assistant, and will also be used for basic running costs including paid activity specialists. Additional income will be brought in by charging a nominal amount which will cover the cost of the activities/venues.</p>			

Summary of OBG funded services

Name of Organisation:	EACH Counselling & Support	Name of Project:	Trauma Mental Health Counselling & Support
Funding Allocated:	£45000	Expected Beneficiaries:	120
INFORMATION FROM APPLICATION FORM			
Project Description			
<p>The project's overall aim is to empower and support vulnerable members of the Tamil, Somali communities and South Asian communities in Harrow to recover from trauma, violence and abuse, thus enabling them to improve their lives and well-being in terms of life choices, emotional health and personal safety. It will utilise funding to:</p> <ol style="list-style-type: none"> Provide culturally appropriate individual counselling by employing 3 part-time counsellors (with one also having project co-ordination responsibilities) with relevant skills and languages, involving assessments and a care-planned approach to help vulnerable people achieve their goals, develop resilience and be able to live independently Deliver a programme of Psycho-educational and well-being workshops and sessions within the communities, including gender-specific sessions, to support participants to develop better coping mechanisms to life events and their circumstances and to be able to make informed choices. The programme will include sessions on stress management, confidence-building and life skills Undertake an outreach programme within the communities to provide information, such as through community events, information stalls and raise awareness of the issues around trauma, violence and abuse, thus reducing barriers to access the project and appropriate services Recruitment, training and support of peer volunteers drawn from the Tamil, Somali and South Asian communities, including ex-project users to develop confidence, sustain independence and develop employability skills by achieving a recognised national qualification and through take up of volunteering opportunities both within the project and externally Information and presentations to professionals and community groups to raise their awareness of the issues and develop more appropriate responses, so that they feel more confident to respond to and support vulnerable members of these communities 			

Summary of OBG funded services

Name of Organisation:	Harrow Association of Disabled people	Name of Project:	Overcoming barriers of poverty and exclusion
Funding Allocated:	£24960	Expected Beneficiaries:	250

INFORMATION FROM APPLICATION FORM

Project Description

The overall aim of this project is to empower disabled people to take clear steps to overcome barriers they face to economic survival, inclusion and equality in mainstream life, by achieving goals such as maintaining their own economic survival, attaining appropriate funding through the benefits system to meet their disability needs, or move towards employment. The funding will be used to help over 500 people improve their economic circumstances, many of whom would otherwise be living in real poverty, or be socially isolated, without the support we give them.

We will provide staff and train volunteers to:

- *Advise people of their benefit entitlements, taking into account the way all their different personal circumstances interact with the many different parts of the system (eg. age, disability needs, family composition, immigration status etc)
- *Help people who cannot do part, or any of the application process, by themselves, because of their disability needs, apply for and attain necessary welfare benefits - eg. if someone's learning disability needs mean they do not understand the claim form, or their physical disability means they cannot physically write, or perhaps their mental health needs mean they cannot respond to the questions. Most disabled people need help because they don't understand what they need to prioritise when they describe their disability needs.
- *Support disabled people to challenge decisions where they have been refused benefits to which they are entitled, through the appeals and tribunals process.
- *Enable people who wish to find work to learn job application skills, do work experience or voluntary or paid work, find appropriate training, and learn to meet their own disability needs in a workplace
- *Provide a positive role model of disabled people working, leading an organisation, and striving for equality and inclusion for others, which will be supportive to those seeking work.

Summary of OBG funded services

Name of Organisation:	Harrow Churches Housing Association	Name of Project:	Reducing worklessness and homelessness under 25's in Harrow
Funding Allocated:	£44988	Expected Beneficiaries:	54
INFORMATION FROM APPLICATION FORM			
Project Description			
<p>170 young people aged 18-25 who are homeless in Harrow including 54 young men and women who were homeless and now live in HCHA accommodation and others who are not resident with us will have one-to-one personalised training and guidance in: Job-specific skills; Developing aspiration and motivation; Job-search skills; Stability of life-style; Basic skills; Social skills for work; Dealing with challenges</p> <p>This will equip them to be able to access employment and further education or vocational work, and thereby move on to a more secure financial future that includes progression from HCHA housing into their own affordable accommodation.</p> <p>In addition to the 54 young people in HCHA accommodation who move on every two years, the project will also be made available to at least 20 other young people each year in the borough who may be self referred, or from other referral pathways including those from the Probation unit, EACH, the homelessness drop-in centre in Sheepcote Road.</p> <p>The funding will be used to pay for a skilled and fully trained co-ordinator who will be assigned to the Young People and work with each individual to identify their particular needs and target correct training sessions, workshops and personal development, this may include interview skills, dressing correctly, presentation and speaking, working on developing a cv and seeking out relevant work experience to make themselves marketable in the workplace. This training will be delivered by specialists to the target group and to HCHA staff so that in-house knowledge and specialisation increase and can be used beyond Year 3 to enable HCHA to deliver the project ourselves and become a centre of excellence in training young people and extend this service to other referring agencies. By charging other agencies in Year 4, combined with seeking out other sources of funding we believe that the project will become sustainable.</p>			

Summary of OBG funded services

Name of Organisation:	Harrow Citizens Advice Bureau Service Ltd	Name of Project:	Advice Line for Harrow
Funding Allocated:	£45000	Expected Beneficiaries:	2200

INFORMATION FROM APPLICATION FORM

Project Description

Advice in Harrow has traditionally been provided by face to face drop in services. Over the last eighteen months however, we have considerably enhanced our telephone advice services in preparation for a channel shift to a telephone only triage and advice service. This is a more cost effective method of delivering advice to large numbers of people.

Telephone advice confers a number of advantages over face to face -

- 1) it is possible to give advice to larger numbers of people for the same price
- 2) it reduces frustrating queuing/waiting times
- 3) It is more convenient for clients who cannot or do not wish to travel into central Harrow
- 4) it can be given in complete anonymity.

The overall purpose of this project will be to provide advice by telephone with the aim, where possible, of empowering clients to resolve their own problems through the provision of accurate information about individual rights. If the client has an emergency situation or cannot resolve their own problems due to language or literacy issues for example, there will be a limited number of appointments available to give practical and emergency assistance and casework.

If we are successful in our funding application, we would use the funding to pay the salary of the service supervisor and volunteer costs and an appropriate portion of the telephone, postage, stationery, rent and management costs.

Summary of OBG funded services

Name of Organisation:	Harrow Law Centre	Name of Project:	Harrow Law Centre
Funding Allocated:	£28110	Expected Beneficiaries:	500
INFORMATION FROM APPLICATION FORM			
Project Description			
<p>We will:</p> <ul style="list-style-type: none"> a) provide free legal advice to disadvantaged people in Harrow who are at risk of homelessness, poverty and debt; b) provide second tier legal advice to local voluntary organizations and agencies to enable them to better support their vulnerable clients; c) undertake public legal education to better inform local people of legal rights and responsibilities d) undertake social policy work at a local, national and European level collecting data of our client's experience to improve services for our clients and other local people; e) undertake test case litigation work where appropriate to improve the legal position for our clients and other local people. <p>The funding will be used to employ a full time solicitor and for related office costs over a three year period.</p>			

Summary of OBG funded services

Name of Organisation:	Harrow Shopmobility	Name of Project:	Continued Integration and Independence of Disabled People of Harrow
Funding Allocated:	£16564.2	Expected Beneficiaries:	3473

INFORMATION FROM APPLICATION FORM

Project Description

There will be three key areas of activity, continuing the service, raising awareness and partnering to facilitate transport to increase activities that Disabled Users can engage in eg outings to museums, seaside and marketing the organisation to increase sustainability. This project is to continue Harrow Shopmobility's (hereafter referred to as H.S.) service of loaning wheelchairs, scooters and other mobility aids free of charge on a daily basis and wheelchairs at a nominal amount for those requiring long-term use of our wheelchairs resulting in disabled people living, working in Harrow having access to all Harrow services. This would enable Users to lead independent lives.

Funding will be applied to cover the cost of continuing to run the service, covering costs of the Administrator and additional staffing, insurance, equipment repair and maintenance for high safety standards, subscriptions and Affiliation costs, and recruitment and remuneration for volunteers, stationery and marketing costs. Training costs for annual refresher courses in First Aid for Staff, Trustees and Volunteers, CRB checks for Volunteers, Meal allowances for Volunteers when accompanying Users on outings, basic accounting courses and further computer training costs are sought. These costs will also apply with new Volunteers unless sponsored by the business partners.

The third thrust of the programme is to promote awareness of H.S. by improving signs of the organisation in and outside St. George's Centre and by publishing a biennial newsletter for distribution to other Disability groups to increase their and their members' awareness of Harrow Shopmobility's service, by presentation to the business community, Armed Services Disabled, different ethnic groups, and by printing leaflets and brochures.

Finally, the project will seek to secure its future through promoting sustainability by tapping into the resources of the business and corporate sector, both financial and workforce.

Summary of OBG funded services

Name of Organisation:	Ignite Trust	Name of Project:	Expression Youth Community
Funding Allocated:	£39098.20	Expected Beneficiaries:	825

INFORMATION FROM APPLICATION FORM

Project Description

Expression aims to create a socially cohesive community where young people (yp) share mutual respect and understanding; anti-social behaviour (ASB) and fear of crime is reduced; yp participate in the wider community; communities are bridged and diverse groups feel they belong.

Expression combines 5 elements

1. Youth Community Groups bring yp across Harrow into a diverse community where positive values are instilled and friendships built. Activities include sport, games, eating meals together, group debates and talks from members of the community. We provide 1:1 support during sessions to encourage yp to re-engage with education, training or employment.
2. Detached and outreach youth work in areas with high levels of ASB. Engaging hard-to-reach yp in their own environment builds respect and enables access to our services. Detached youth workers engage with residents and business owners to hear their struggles with yp, develop and implement strategic plans to improve the area and represent yp on local forums.
3. Targeted social activities for yp during school holidays to engage a diverse group in positive activities and provide personal development opportunities.
4. Through community-focused mentoring we will
 - Provide 1:1 support for yp to source opportunities to volunteer or engage with community events (e.g. reading to children at the library)
 - provide peer mentoring through our peer leadership programme
 - train and support volunteers from the local community to mentor yp
 - provide small group mentoring opportunities for yp
 - organise events for local community members and yp.
5. Peer leadership programme trains 15 peer leaders annually and includes
 - 8 training days
 - 6 forums where yp and community representatives debate relevant issues e.g. stop and search
 - contribute to local forums e.g. youth LSCB
 - leading assemblies in high schools on issues relevant to young people
 - leading positive activities during school holidays e.g. Ignite's annual Fun Week.

Summary of OBG funded services

Name of Organisation:	Mind in Harrow	Name of Project:	Harrow Mental Health Information Service
Funding Allocated:	£34986.24	Expected Beneficiaries:	2636

INFORMATION FROM APPLICATION FORM

Project Description

The Mental Health Information Service (1.2 WTE staffing) will help 6,670 people over 3 years, who are vulnerable and disabled by mental health problems or those caring for them, to enable them to access support services that reduce isolation and improve health and well-being and to increase self-management so that they can live an independent and fulfilling life. Offering best value for money, this Service will provide a universal & preventative support and will offer a choice of access points:

- 1) Mental Health Information Helpline delivered by a team of trained volunteers: open Tues-Thurs 9.30am-5pm to provide timely, brief interventions for 300 callers with complex needs to help prevent loss of capacity to cope. A Worker will recruit, train & supervise to maintain a team of 6 helpline volunteers.
 - 2) Face-to-face Outreach and Signposting: a Worker will provide 3-12 week specialist mental health interventions with 30 clients, prioritising BME/new arrival communities who are experiencing mental health needs and face barriers to access social care services. They will collaborate with 5 BME and faith community organisations as often the first point of contact for BME/new arrival communities when in crisis & distress.
 - 3) Harrow Mental Health Directory Resource: a Worker will manage a specialist, universal and up-to-date information resource available 24/7 of 100 Harrow health & well-being services, 100 national organisations and 24 Harrow factsheets, such as crisis support and housing/homelessness, and the unique 'People Like Us' directory of local services offered in 7 mother tongue languages. Factsheets will be uploaded to Shop4Support info hub.
 - 4) A new quarterly welfare changes bulletin: circulated to 1,500 mental health service users mostly likely to be at risk from the impact of cuts to welfare benefits/services.
- Delivered through a strategic approach with other local info providers to ensure improved coordination, avoid duplication through new IAG protocols.

Summary of OBG funded services

Name of Organisation:	Relate London North West	Name of Project:	Emotional support for individuals and families towards a fulfilling life
Funding Allocated:	£15657	Expected Beneficiaries:	2700
INFORMATION FROM APPLICATION FORM			
Project Description			
<p>Relate London North West will offer impartial, non-judgmental relationship counselling to individuals, couples (heterosexual, same sex or transgender) and families of any make-up such as single parent, blended, adoptive, extended or nuclear. We recognise that the UK has numerous family compositions and that within these are very many people who are distressed and isolated for a variety of reasons</p> <p>The intervention begins with an initial consultation of one hour with a relationship counsellor. This will be offered within 2 weeks of initial contact and enables the person to begin to identify core issues and to plan the way forward. This might be one of our ongoing counselling services or sign posting to another organisation. Depending on the core issues that arise at the initial consultation, they may then be offered one of the following:</p> <p>Face to face couple or individual counselling. These sessions will usually take place weekly for one hour for an average of 8 sessions</p> <p>Family counselling which brings different members of the family together. These sessions will 1 hour and take place weekly, fortnightly or even monthly according to need. They may involve different family members at different times.</p> <p>Young people & children counselling in which counsellors identify and unlock the trauma and offer play therapy and psychological interventions to help the young person or child to identify what is hurting them. These sessions will be 1 hour and take place weekly, fortnightly or monthly according to need.</p> <p>The interventions aim to address problems in relationships, improve communication and conflict resolution skills and deepen commitment to the family. From this base, individuals are freed up to take a place in the wider society.</p>			

Summary of OBG funded services

Name of Organisation:	Roxeth Youth Zone - Space Project	Name of Project:	The Space Project
Funding Allocated:	£26025.77	Expected Beneficiaries:	20

INFORMATION FROM APPLICATION FORM

Project Description

SPACE aims to raise self-esteem & develop emotional wellbeing as a protective factor in vulnerable young women through 3 core activities. We aim for girls to live happier, healthier and more fulfilled lives. Services are available to young women aged 11-24 who live or school in Harrow.

AIM 1 – weekly 1:2:1 mentoring sessions are delivered by trained mentors from the local community at St.Peter's Medical Centee, (where SPACE is based), in schools or the community. Depending on the needs & age of clients, mentoring or listening models are used to raise self esteem and develop emotional wellbeing. Clients receive an average of 10 sessions. Where further or different support is needed, SPACE's signposting service increases access to other services through supported referrals.

AIM 2 – The Co-Ordinator, with support from the Director of Mind & Soul, a mental health charity, has written the True2U Self Esteem course, designed for small groups of vulnerable girls aged 14-19. It raises self-esteem and confidence through increased understanding of the relationship between thoughts, feelings and choices. It gives tools to manage negative thoughts & creates safe & positive peer environments. The course is delivered as 3 versions: a 10 week course at SPACE; a 3-session workshop at The Helix Pupil Referral Unit (PRU) and a 4 week early intervention (EI) version in schools with girls at risk of exclusion. Helix and EI versions will be piloted in spring/summer 2013. The full version was piloted twice in 2012.

AIM 3 - Outreach in schools through lessons & assemblies on self-esteem, confidence & stress enables promotion of and access to 1:2:1 & True2U services and acts as a voice for healthy self-esteem in schools.

In 2011/12 we worked with 1827 young people (including schools). Funding from the OBG would fund the Coordinator's salary, securing the project for a further 3 yrs, enabling increased volunteer base, expanding services & reaching a potential 10,973 young people.

Summary of OBG funded services

Name of Organisation:	South Harrow Christian Fellowship	Name of Project:	Supporting the Elderly
Funding Allocated:	£8001.22	Expected Beneficiaries:	33

INFORMATION FROM APPLICATION FORM

Project Description

We require funding for staff costs of 2 committed workers to work with the elderly.

The project will include working with one of the most vulnerable groups in society - the elderly living alone at home. We hope to have social interaction group every week to enable them to come together in a relaxed and friendly social setting to form friendships and social bonds with like minded individuals.

We hope to use this opportunity to introduce weekly themes to get them involved in a hobby (one that they are familiar with or a totally new one) such as knitting, crocheting, card making, fitness, reading and writing poetry/stories etc. We will decide on the hobbies depending on the group and their interests. This will not only give them something to look forward to but also something to occupy their time during the week at home.

We also hope to have a lunch club (where hot meals will be served)once a month to encourage new users to try our service as well as to give some thing for the regulars to look forward to.

We also hope to aid those who are more infirm and live alone and to befriend the lonely & the isolated with weekly visits to sit in and have a chat. We hope to offer practical assistance in terms of assisted shopping, form filling, making telephone calls, writing letters, posting etc.

Summary of OBG funded services

Name of Organisation:	St Luke's Hospice (Harrow and Brent)	Name of Project:	The continued expansion and development of St Luke's Hospice at Home Service for the residents of Harrow
Funding Allocated:	£45000	Expected Beneficiaries:	153

INFORMATION FROM APPLICATION FORM

Project Description

Hospice at Home provides packages of care (day and night) to support patients and families in their own homes, across Harrow. This may include lifting, washing, transferring, toileting, pressure area care, as well as providing support to carers. A by product of the service although inherent within its philosophy is indirect support for family carers.

The service is managed by a Senior Nurse/Clinical Manager who is supported by a Registered Nurse and Administrator. Care packages are delivered by Health Care Assistants with specific training in Specialist Palliative Care and Registered Nurses.

The service can respond quickly, adapting packages of care to meet rapidly changing patient needs. It helps to support the National End of Life Care Strategy by enabling patients choice to die at home, offering respite for informal carers and preventing inappropriate admission to hospital. Its aims are to

- prevent inappropriate hospital admissions
- facilitate rapid response care at home for patients at the end of their life who express a wish to die at home.
- facilitate a rapid discharge from hospital/hospice for patients at the end of life
- reduce isolation of patients (and carers)
- enable patients to live as independently as possible and give them choices regarding preferred place of care
- offer emergency respite to alleviate crisis situations

A pilot project was launched in 2012 to recruit, train and manage volunteers to work within Hospice at Home. Volunteers will provide simple care and social contact to patients and provide an opportunity for the unpaid carer to have time away from the caring role. For patients that live alone volunteers will supplement our staff by providing extra visits with the aim of befriending and supporting patients to remain at home longer avoiding hospital admissions and reducing their isolation. Hospice at Home staff and trained volunteers will also provide respite for carers to have a break without the worry of leaving the patient alone.

Summary of OBG funded services

Name of Organisation:	The WISH Centre	Name of Project:	ISVA -Sexual Violence Prevention, Advocacy and Support Service
Funding Allocated:	£30615.6	Expected Beneficiaries:	2000

INFORMATION FROM APPLICATION FORM

Project Description

Provision of an Independent Sexual Violence Advocate (ISVA) with specialist prevention work, counselling and support for girls and women ages 12 upwards and boys who have experienced sexual violence. Outreach service in schools and agencies managing disclosures of sexual violence and access for young people to relevant services and advocacy within and outside the criminal justice system. Provision of specialist counselling support for victims of rape, sexual gang violence, sexual exploitation and other violence to keep them safe. Drop in's; targeted workshops in schools; awareness raising; specialist group work.

Working in partnership with Harrow Police, Children's Services, schools and the Harrow Domestic and Sexual Violence partnership in response to local need for the service identified by these agencies.

The ISVA will support victims to decide if they wish to report to the police and to provide information about the legal process and their rights. If a young person chooses to report the incident of sexual violence to the police the ISVA supports the young person in all stages of the legal process. For example, if the case goes to court, the ISVA can be present with the victim when they give evidence. The ISVA also works with victims who do not wish to report but who need help identifying what support they need. As such they will have the opportunity to talk about the situation in a safe space with someone who will not judge them. The ISVA will listen to the victim, conduct a needs assessment and assist them to gain support from other agencies where necessary for example housing, health, specialist counselling.

The ISVA is a qualified accredited counsellor and is therefore able to provide one to one counselling for those young people who feel they need support to explore their traumatic experiences. The ISVA also offers a dedicated mobile and text support service should victims need to contact the ISVA for out of hours support or in times of crisis.

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